

FACULTY ASSEMBLY MEETING MINUTES (DRAFT)

Quorum (30)

February 23, 2017 at 12:30pm

Kunsela Hall A112

1. Approval of the Agenda – Approved (Handout: Faculty Assembly Meeting Materials)
2. Approval of the minutes of the December/January meeting – Approved/Adapted
3. **Chair's Report** (Ron Sarner)

Adopting UAlbany's Academic Calendar is being discussed. Issue referred to Academic Affairs.

4. **Committee Reports**

- a) Distance Learning – Donna Silsbee, Chair, Motion

Motion on Quality Matters carries (no vote: 0, abstention: 1) (see attachment)

For Online or Hybrid courses only (Not relevant to classroom courses)

- b) Personnel – Maarten Hoeyboer, Chair,

Motion on Electronic Portfolios carries (no vote: 0, abstention: 1) (see attachment)

- a) Portfolio will only have what candidate puts in (Nothing will automatically go in from HR personnel folder)
- b) Candidate will receive response at each level of review
- c) **Proposed Policy for formation of Personnel Review Committee (see attachment):**
 - 1.1 1st Amendment carries. Add this wording to 1st paragraph: equal or higher rank of the candidacy
 - 1.2 2nd Amendment carries (no vote: 7). Add this wording to 2nd paragraph: and this input shall be included in report.
 - 1.3 Main motion carries (abstain: 2).

1.4 Issue regarding not having at least 3 tenured members from relevant Academic Unit for Review Committees:

- i. May see this more as new programs are developed.
Recommendation: draw tenured faculty from other departments that have close relationship (tenured member should have ranking equal to or greater than what candidate requesting/up for. Committee Chair should be tenured from actual Dept. Chair empowered to create committee. Committee members can consist of non-tenured but only tenured vote. If tenure date in future, cannot vote
- ii. Current Library review: Library does not have 3 tenured members for committee. Recommendation: have 1 tenured member from each College (Health Sciences & Business splitting)
 1. **MC request for Promotion:** if not FT faculty, not eligible for consideration for promotion.
 2. **Vote carries** (no vote: 1, abstention: 1)

d) Planning and Budgeting – Roger Cavallo, Chair

e) University Faculty Senator – Handout: Plenary Report, dated Jan. 20, 2017

f) Adjourned at 1:45pm