

## Faculty Assembly Minutes (Approved)

### (Meeting followed by joint meeting with Staff Assembly for Election of Governance Council members)

#### Quorum Reached (43)

April 28, 2016 at 12:30 pm

Kunsela Hall A112

- I. Approval of the Agenda - Approved
- II. Approval of the minutes of the November and January meetings – Approved by unanimous consent
- III. Announcement from Donna Silsbee – New Director of Distance Learning Richard Shelton
- IV. Announcement from Bill Durgin – Enrollment looks good.
- V. **Votes for chairs of Faculty Assembly committees**
  - a. **Chair of Faculty Assembly Motion to suspend the rules so election can be determined by clear public consent – motion passed with two abstentions**
    1. **Ron Sarnier elected by clear consent – none opposed**
  - b. **Academic Quality – Chris Urban nominated – Motion to suspend the rules so election can be determined by clear public consent – motion passed with two opposed,**
    1. **Candidate elected by clear consent**
  - c. **Distance Learning – Donna Silsbee nominated – Motion to suspend the rules so election can be determined by clear public consent – motion passed with 2 opposed**
    1. **Candidate elected by clear consent (2 abstentions)**
  - d. **Evaluation of academic administrators – To be chosen by members of the committee in the fall**
  - e. **Graduate Council - To be chosen by members of the committee in the fall**
  - f. **Personnel – Carried over (no nominations)**
  - g. **Technology – Carried over (no nominations)**
- VI. **Chairs report (Ron Sarnier) –**
  - a. **Steve Schneider and Chris Urban – named to committee to meet with Albany regarding mutual issues**
  - b. **SUNY Polywide Planning and Budgeting Committee issues**
- VII. **Committee Chair Reports**
  - a. Academic Affairs - Rosemary Mullick, Chair
    - a. Motion regarding addendum to transfer of credit in compliance with SUNY Seamless Transfer Policy
  - b. Academic Quality - Amos Confer, Chair – Initial Student surveys sent out with 48 responses but results not yet tabulated; also being simplified
  - c. Curriculum – Coskun Cetinkaya, Chair – not in attendance
  - d. Distance Learning – Donna Silsbee, Chair – proctoring software being considered; motion regarding university support for Distance Learning being considered.
  - e. Evaluation of Academic Administrators – Kristina Boylan, Chair – Survey in process.
  - f. Graduate Council - Kathleen Rourke, Chair – Graduate orientation being developed
  - g. Personnel – Carlie Phipps, Chair

- a. Guidelines of revised portfolio guidelines
    - b. Guidelines for preparing peer review recommendations
  - h. Planning and Budgeting - - Roger Cavallo, Chair
  - i. Technology - Jennifer Klimek-Yingling, Chair – Update on migration to Microsoft Outlook. Work around for Google Docs in administration.
  - j. UFS Faculty Senator
- VIII. New Business
- IX. Announcements
- a. Website redesign
  - b. Gmail
- X. Meeting adjourned at 1:27 pm

**Joint Faculty/Staff Meeting Called to Order at 1:30 pm**

**Utica site SUNY Poly Governance Council and Committee Membership**

All members were elected by acclamation and unanimously.

Co-Chair Governance Council: Maarten Heyboer

Academic Affairs: Co-chair: Kathleen Rourke; Members: Daryl Lee and Zora Thomova

Academic Assessment: Co-chair: Carlie Phipps, Members: Joanne Joseph and Amos Confer

Technology, Library, and Distance Learning: Co-chair: Jennifer Klimek-Yingling; Members; Steve Schneider (re-elected in absentia) and John Madia

Academic Staff Status: Co-chair: Ron Foster (re-elected in absentia); Members: Steve Schneider (re-elected in absentia) and Lori Kane

Planning, Policy, and Budgeting: Co-chair Linda Weber; Members: Ron Sarnier and Zora Thomova

At-large members: Louise Dean-Kelly and Steve Perta

Meeting adjourned at 2 pm