

Tentative Agenda
University Senate
May 1, 2006

- I. Approval of tentative agenda
- II. Approval of Minutes from April 3, 2006
- III. President's Report (S. Kenny)
- IV. Provost's Report (R. McGrath)
- V. Report on SUNY Faculty Plenary Session at Plattsburgh (N. Goodman) – (see attached)
- VI. Discussion of Proposed University Smoking Policy (B. Dethlefs) – (see attached)
- VII. Proposal by MSRC for courses to be taught at Smithtown HS at the college level (M. Scranton) – (see attached)
- VIII. Senate President Report (B. Lindquist)
- IX. Old Business
- X. New Business

University Senate
Minutes of April 3, 2006

I. Approval of Tentative Agenda

At 3:35 p.m. the University Senate President, Brent Lindquist, called the meeting to order. The agenda was approved.

II. Approval of Minutes

The minutes from March 6th were approved with two changes (VI: Council changed to Counsel and VII: the word Committee was added after the Senate Executive).

III. President's Report: President Kenny was not present and a written report was available.

IV. Provost's Report – Robert McGrath

BNL: Provost McGrath brought us up to date on BNL – one of many hats that he wears is that as VP for BNL affairs. Stony Brook and Batelle are in second 5-year of their BNL management contract which terms 3/08.

The National Synchrotron facility is getting old (25 years) and BNL needs a new one (Billion dollar project). A decision is expected in January of 2007 with the DOE on money commitment. For the first time in history, NY state has committed to a funding match for a facility at BNL.

We are searching for a new BNL Director.

China Trip: A 6-person delegation from SUNY went to China to discuss a possible agreement to build a new University in Najing (possible name: SUNY Najing University). Bob was one of the delegates. There will be a two-plus two programs plus research connection opportunities. The Chinese will build the University and SUNY will help operate it.

FAHSS RIIF: the Office of the Provost, the VP for Research and the Dean of CAS are pleased to invite applications for the new FAHSS Research and Interdisciplinary Initiatives Fund. The purpose of FAHSS is to encourage interdisciplinary dialog, research, and teaching, in the Fine Arts, Humanities, and lettered Social Sciences at Stony Brook. For more information go to: <http://stonybrook.edu/fahss>.

V. Campus Climate Task Force-George Myer and Al Jordan

Co-chairs Associate Dean Al Jordan and Assistant Vice President George Meyer, working together with Director of Diversity and Affirmative Action Christina Law and faculty member Carolyn Peabody have spent several months reviewing Stony Brook's historical documents related to campus climate. The Presidential Task Force on Campus Climate was formed to follow up on the Campus Climate Survey given in 2004. They would like to get additional input from the campus community via the website. Comments recorded by the website will be sent to the appropriate sub-committee (comments are anonymous): <http://www.stonybrook.edu/sb/climate.shtml>.

There are five sub-committees on the task force. A great amount of work was done by these committees and all the reports are transmitted and placed on the web. They have been meeting regularly with the President and Vice Presidents. The recommendations will provide a roadmap to improvement in the campus climate.

The final report will be finished by Spring 2006. The draft will go to the President and her cabinet. The intention is that action items (and the responsibilities for ensuring action on the items will be formulated in the fall.

Note: there will be a Town Hall meeting on Thursday, April 20th from 12:30-1:30 in SAC 302. You are encouraged to attend to share opinions, suggestions, and experiences with the members of the Campus Climate Task Force Steering Committee.

VI. Senate President's Report:

The Senate Elections are proceeding as planned. The slate of candidates has gone to DoIT to be put in ballot form on the Solar System. We've had the usual problems of filling the vacancies. There are a lot of open slots on the Campus Environment Committee.

Norm Goodman: An email was sent to you soliciting nominations (including self-nominations) to the Standing Committees of the SUNY University Faculty Senate. I urge to you consider nominating yourself or a relevant colleague for one of these committees. It is a wonderful opportunity to express yourself on relevant issues, play a role in influencing SUNY policies and practices, and meeting very interesting colleagues from other SUNY campuses. Also, it is important that Stony Brook be represented on these committees to insure that our campus' interests are given voice in the Senate's actions to influence SUNY policies and practices. All travel expenses are paid by the SUNY University Faculty Senate.

VII. Old Business – none

VIII. New Business – none

Meeting adjourned at 4:35.

Report on University Faculty Senate 143rd Spring Plenary Meeting
April 6-8, 2006 at Plattsburgh State College

The meeting was attended by Stony Brook senators Georges Fouron, Norman Goodman and Ram Srivastav. Georges Fouron was named the University Sector Representative to the UFS Executive Committee. Norman Goodman was elected unopposed as the Vice-President/Secretary of the University Faculty Senate.

Budget: Kim Cline, Vice-Chancellor and Chief Financial Officer, SUNY System Administration provided an insight in the 2006-2007 budget. The legislature had enacted the 2006-2007 budget for state-operated and statutory campuses, increasing Core Instructional Budget by \$173.1 million (8.4%) over 2005-2006 level from \$2,068.8 million to \$2,241.9 million. The amount fully covers mandatory and base-level costs with State tax dollars without a tuition increase. Also included is \$12.3 million for new initiatives and \$25.0 million support for increase in enrollment and full-time faculty. \$350 million requested by SUNY for

residence halls is included both in the Executive Budget as well as the Legislative Budget, but the two provide substantially differing amounts for educational facilities and other capital costs. Even after the Legislature's over ride of the Governor's veto, the prospect of an impoundment looms large by the Executive Budget Office. BAP is evolving continuously. Provost McGrath is on the advisory committee.

A part of the afternoon session was devoted to the talks addressing the gap between K-12 and College Readiness. A perspective of the past and the present trends was provided by Janis Sommerville, who noted that there have been continuing gains for all groups of ethnicity and gender, the gaps between the groups after a reduction in the seventies and eighties, appear to widen again in nineties. The Mathematics and Science scores have generally gone up, but Reading scores have moved down. The students come better prepared but leaving *worse*. Peter Salins, Provost - SUNY System Administration pointed out a change in the educational paradigm from the post-Worldwar -II *access* to the 21st Century *success* with emphasis on accountability. Earlier in his report to the Senate as the President, Carl Wieszalis had noted his concern that the problems of K-12 teaching may be attributed to the teachers and in turn to the schools preparing the teachers. The steps being taken by the State were outlined by Joseph Frey, Assistant Commissioner, Office of Quality Assurance in the SED. The rising cost of college text books has drawn national attention and one senator outlined how she has reduced the cost by agreeing not to change the textbook for some specified period. Another presentation worth noting was by Steve Worona asking for more visible faculty governance in the campus policies pertaining to computers and the Internet.

The reports from various committees of the UFS apprised the Senate of the activities. These are available on the UFS website. We mention here only "Big Dig" from Operations Committee presented by Runi Mukherji, which is grappling with the problem of separating 1632 SUNY titles and 533 CSEA titles under "instructional" and "administrative" headings.

Respectfully submitted:

Ram Srivastav

Campus No-Smoking Policy

Recommendation to the University Senate Executive Committee on a campus no-smoking policy, as initiated by the Campus Environment Committee, on April 28, 2006

In response to the request by the Executive Committee of the University Senate to reconsider previous recommendations made regarding this policy, the following recommendations are made:

Effective fall 2006 smoking will be limited only to pre-designated areas on campus. These areas are yet to be determined, but will allow for existing limitations as noted for dormitories, the hospital, and the Long Island Veterans home. In a time frame not to exceed three years a total ban on smoking is to be implemented campus-wide. This ban will follow a policy recently implemented by SUNY Upstate Medical University that affects all faculty, staff, students, patients, and visitors.

Justification: A ban on all smoking removes two problems with the existing policy; the varied size of the non-smoking radius at campus entrances (15 feet versus 50 feet), and the problems associated with smoking-related litter. It also addresses the role that the university plays as both a health care provider and major employer with an obligation to help contain both the costs of providing quality health care and negotiating lower health insurance premiums for faculty, staff, and students. Along with the development of wellness programs the continuing tolerance of any smoking behaviors can no longer be justified.

A copy of the SUNY Upstate 'No Smoking Policy: Smoke-Free Campus' policy statement and press release are attached for your review.

University Hospital: Medicine At Its Best

Issue Date: June 2001 Policy Number: 1.19 Last Revision Date: June 2005

Approved by: Gregory L. Eastwood, M.D. Last Review Date: June 2005

Policy: NO SMOKING POLICY: SMOKE-FREE CAMPUS

Affects: All Members of Upstate Medical University Effective: August 1, 2005

PURPOSE: SMOKE-FREE CAMPUS

POLICY: It is the policy of SUNY Upstate Medical University, including University Hospital, (referred to below as "Upstate"), to provide a safe working environment for its staff and students, and to protect the public health of employees, students, volunteers, patients, and visitors. In order to achieve this purpose, smoking is prohibited in all Upstate buildings, offices, vehicles, and leased space; and on any property, including entry areas to any Upstate facility. Employees may not smoke in their own or others' vehicles when the vehicle is on Upstate owned and/or leased property. Employees may not smoke at any time when occupying an Upstate-owned or leased vehicle.

This policy applies to all persons, including employees, faculty, volunteers, students, patients, visitors, contractors, subcontractors, and others in Upstate facilities, parking lots, garages, ramps, and all owned or leased facilities. The Upstate campus includes Sarah Loguen and Elizabeth Blackwell Streets, their associated sidewalks, and the Hospital circle and its sidewalks. Other public streets and sidewalks adjacent to and running through the campus are owned by the City. Please refer to the Upstate map for clarification of property boundaries including sidewalks and entryway access paths (www.upstate.edu/health/smokefree).

DEFINITION:

Smoke-free shall include cigarettes, cigars, pipes, or other similar instruments or substances that are lit or burning.

PROCEDURE:

The following provisions to this policy apply:

A. GENERAL PROVISIONS:

1. Effective August 1, 2005, there will be no smoking within the buildings or grounds owned or leased by Upstate.
2. Smoking is prohibited in all indoor and exterior areas of Upstate (owned, leased, or occupied), including, but not limited to, private offices, student dormitories, locker rooms, break rooms, and common areas.

B. PATIENT RESPONSIBILITIES:

1. At the time of registration or admission, or direct transfer to Upstate, patients will be advised that Upstate is a smoke-free campus.
2. Off unit permits will not be issued for patients who choose to leave the unit to smoke. Refer to Administrative Policy O-01.
3. Patients will also be advised that leaving the nursing unit to smoke is without physician permission.

C. COMPLIANCE:

1. All employees, faculty, volunteers, and students share in the responsibility for adhering to and enforcing this policy, and for bringing it to the attention of Upstate visitors.
2. It is the specific responsibility of all supervisors to ensure compliance by employees in their areas. Additionally, ensuring compliance with the smoke-free policy for employees will be the collective responsibility of management. As with any other employee-related incident, University Police staff will communicate with the employee and report to management as appropriate.
3. Employee work breaks shall not be altered in any manner to allow employees to leave their work areas to smoke off-campus.

D. VIOLATIONS:

1. *Employees:* Employees violating this policy shall be subject to counseling – the purpose of which is to provide education and encouragement toward the goal of smoking cessation. On or after 1/1/06, if

counseling is unsuccessful, administrative action, consistent with the collective bargaining agreements, Upstate policies and regulatory requirements, may be initiated. Discipline will be reserved for willful misconduct, in association with attempts to enforce the smoke-free policy.

2. *Students*: Violations by students will be referred to the dean of the college for administrative review and action.

3. *Patients*: Violations by patients shall be referred to the nurse or physician responsible for the patient's care for appropriate response.

4. *Visitors*: Violations by visitors who refuse to comply with the Upstate smoke-free policy, and whose refusal may result in a public safety concern, shall be reported to University Police, i.e. in the event the smoking violation involves a potential threat to health or safety (e.g. smoking where combustible supplies, flammable liquids, gasses, or oxygen are used or stored), the University Police may be called for additional support.

E. MEDICAL MANAGEMENT OF NICOTINE DEPENDENT PATIENTS:

●Patients should be assessed for nicotine dependence during the admission process. Nicotine Replacement Therapy (NRT) is available through the Pharmacy as ordered by the Physician.

F. ADDITIONAL INFORMATION

1. Signs will be posted at each building's entrances and displayed in prominent, visible areas, to inform all individuals entering or occupying Upstate facilities that smoking is not permitted in accordance with the Smoke-Free Campus Policy.

2. Employees will be informed of the Upstate Smoke-Free Policy during new employee orientation. The hiring departmental managers will inform employment candidates of the Upstate Smoke-Free Policy during the application process.

3. Smoking materials will not be sold or dispensed within the Upstate campus.

4. Refer to the Smoke-Free web site for additional information:

<http://www.upstate.edu/health/smokefree>

RELATED POLICES:

Administrative "Off Unit Permit for Adult Patients",
Policy O 0-1

Originating Department:

Employee/Student Health

Contributing Department(s): Human Resources

SUNY Legal

Public Safety

SUNY Upstate Medical University Upstate in the News

Monday, August 1, 2005

SUNY Upstate's smoke-free policy takes effect Aug. 1

Darryl Geddes - 315-464-4828 - FAX: 315-464-4838

SYRACUSE, N.Y. - After 12 months of planning and preparation, SUNY Upstate Medical University officially becomes a smoke-free campus Aug. 1. The term "smoke free" refers to a university policy that prohibits smoking anywhere on campus, be it indoors or outdoors. The policy also prohibits smoking at all university leased or owned facilities, such as University Health Care Center at 90 Presidential Plaza. Previous policy permitted smoking in designated areas.

With the adoption of the new policy, SUNY Upstate becomes the first SUNY campus to become smoke free and University Hospital, the only Central New York hospital to prohibit smoking on its premises.

In an open letter to the campus community dated July 28, 2004, SUNY Upstate President Gregory L. Eastwood, M.D., announced the university's desire to become a smoke-free institution. "Achieving a smoke-free environment is the right thing to do," he wrote. "This is squarely within the mission of Upstate, which is dedicated to preventing disease and improving health through education, research and health care. Smoking on the Upstate campus contradicts that mission."

Many on the SUNY Upstate campus now echo the sentiments Eastwood wrote about a year ago. For one, all the university's labor unions, which represent more than 4,600 employees, have endorsed the smoke-free policy as being the right thing for an academic medical center to do.

When the institution announced it was to become smoke free, administrators introduced a series of free smoking cessation programs and began providing nicotine replacement therapy for employees who wanted help in quitting smoking.

"We wanted to make sure that every person who wanted to quit smoking had the resources and opportunity to make that happen," said Bruce Simmons, M.D., director of student and employee health and chair of the university's smoke-free advisory committee.

In the past year, more than 200 individuals have participated in the programming. "We continue to be very pleased at the how employees, students and volunteers have responded to our efforts at helping them quit the habit."

Simmons said the programs will continue as long as there is interest. "I do expect to see more individuals sign on for our programming as the policy goes into effect," he said.

In addition, presentations and education forums on the new policy have been held over the last several months so employees can fully understand the new policy and help educate others about it. Letters on the policy are sent to all patients in their pre-admission packets, and new campus signage informs all visitors about the policy.

For visitors to campus who want assistance in quitting, smoking cessation counselors will be available, as will brochures with tips on how to quit.

"The smoke-free policy ensures that all who come to our campus to work, study, volunteer, visit, or receive medical care can do so in a smoke-free environment," Eastwood said. "I believe this policy will create a healthier Upstate for all."

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Source: <http://www.upstate.edu/publicaffairs/news.php?id=783.htm>

Stony Brook University in the High School

A proposal for college level courses in Marine Science in the High School
Submitted to

The Undergraduate Council of the Stony Brook University Senate

by
Mary I. Scranton, Professor
Undergraduate Director
mscranton@notes.cc.sunysb.edu
2-8735

Preface: Many high schools currently offer college level courses to their students in formats ranging from AP courses to courses taught by college instructors to courses taught at the high school which have been approved by a specific college for college credit. Smithtown High School teachers contacted faculty at MSRC to inquire whether they could offer two college level marine sciences courses to their students under the auspices of Stony Brook University. These courses have been offered in the past as Southampton College courses, and with the closure of Southampton College, a new home for these courses was desired. As we discussed this option, it was clear that, in order to get Undergraduate Council and University Senate approval for such an option, we needed to develop a procedure by which appropriate oversight of college courses taught in high schools could be assured.

Such high school/university courses are not new. The program at Smithtown High School was operated in conjunction with Southampton College for twenty years before Stony Brook University took over the marine sciences program. Presently, Smithtown High School offers a number of courses (although not in marine science) in collaboration with SUNY Farmingdale. It also offers college level programs through the University at Albany and Syracuse. In the marine sciences, 180 students are enrolled in The Oceans and 170 registered for Marine Ecology at Smithtown HS. Note that there is no AP option in Marine Sciences.

Stony Brook currently offers college level classes at two other high schools, Brentwood and Sayville (GEO 121). In addition, there are many other, long-standing programs in New York as well as in other states. Syracuse University has been offering such courses for 35 years. Their "Project Advance" offers 24 college courses in 125 high schools in 5 states to some 4,500 students annually. The University of Albany also has been offering courses in 24 disciplines for 23 years in 300 high schools to some 10,000 students. Indiana University, the Universities of Oregon, North Carolina at Greensboro, the University of Pittsburgh and the University of Minnesota-Duluth, to name a few, offer college-credit courses in high schools. Thus this is a legitimate, popular and productive service of any university. Stony Brook should be responsive to an existing regional demand.

Special considerations:

The "Ocean" course will be offered as a special section (restricted to high school students) of our existing course, MAR 104: Oceanography. As such, FTE would be assigned to MSRC. If the present proposal is acceptable, a similar course will be created in Marine Ecology. "The Ocean" and "Marine Ecology" courses that would be offered at Smithtown would be the equivalent of introductory level science classes offered to non-science majors at the University. The content and expectations of a high-school-taught college level course must meet expectations for university credit. A special schedule would be established, however, for the courses. These would be equivalent to a one-semester, three-credit University course, but taught over the 10-month, high school academic year. As a practical matter, it is difficult to enroll high school students into fall-semester university courses. It takes time to make students and parents aware of the opportunity, understanding the level of commitment and value. This can usually be accomplished in October, but not earlier. The Smithtown High School would enroll students into a marine science class which meets 40 minutes, five days a week, for the entire school year. While each session may be shorter, the course would be equivalent to approximately 135 contact periods at 40 minutes, or 108 contact hours, compared to the 48 hours of classroom instruction in most three-credit college courses. Grades for the University course would be submitted in mid-May, before the end-of-term for high schools in June. The traditional semester college course would be offered over a high school calendar in order to address both the logistics of student enrollment and timely submission of grades. For example, Forensics Science (Project Advance) is a semester course at Syracuse University that is offered over a year at the high school. Registration and payment is completed in October and high school teachers submit their grade sheets to Syracuse University in time for the end of Spring Semester at Syracuse.

Tuition of \$100 per course will be charged. The course would be administered under the University's existing and successful Young Scholars Program which already offers some two dozen university courses to high school students. Pre-requisites would require students (a) to be Juniors or Seniors, (b) to maintain a B average (c) and to obtain permission of the instructor-of-record (a University faculty member) requiring an adequate letter of recommendation from at least one high-school instructor. Students would be part-time, non-matriculated students of the University. To receive university credit, students would:

- a. Participate in assignments.
- b. Attend field experience activities
- c. Submit projects/papers in the course
- d. Take University generated or University approved exams
- e. Maintain a B average in the Oceans or Marine Ecology course in order to earn college credit

The academic content and instruction of the course will be the responsibility of the Dean-and-Director of Marine Sciences Research Center, in the same way that is true for all of our courses. Each course would have an Instructor-of-Record from the faculty of the MSRC. If possible the instructor-of-record would meet with the adjuncts the previous May or June to review the course syllabus and grading policy. During the course, the instructor-of-record would need to approve all examinations before they are given and receive periodic progress reports on grading. The instructor-of-record would be available at any time to discuss problems or answer questions, but the day-to-day progress of the course would be the responsibility of the adjunct instructors. If possible, we suggest the instructor-of-record meet with the class at least three times during the course—at the beginning of the course in October, for a mid-term assessment in January and near the end of the course early in May. During these visits, the instructor-of-record would lecture on a current topic or lead a field trip and provide an opportunity for students to ask questions. Adjunct instructors would submit the final grades the instructor-of record who would approve them and subsequently submit them to the Registrar.

The MSRC instructor-of-record would be responsible for insuring that the proposed adjuncts were suitable. Adjunct instructors would be reviewed and approved by the same formal departmental process used by MSRC for all adjunct instructor appointments which involves review of resumes, transcripts and letters of recommendation to the University submitted by each candidate. The high-school instructor would be appointed as an unpaid, adjunct instructor of the Marine Sciences Research Center at Stony Brook University. Often, someone on the MSRC faculty has personal, first-hand knowledge of the capabilities of the proposed, adjunct instructor. This is the case for Smithtown High School; the adjunct instructors are already experienced and two are MSRC alumni. In the future, however, other schools may wish to participate. If the demand grows substantially, it may be that a summer training session or a special SPD course to prepare adjunct instructors will be needed. We anticipate that training sessions would take the form of five days of instruction. These might be run over consecutive days, perhaps in the summer, or over, say five consecutive Saturdays, or, perhaps, as an on-line course in the School of professional Development. Candidates for status of adjunct instructors would be required to hold a Master's degree, to three years teaching experience, and to secure the recommendation of their school principal or department chair. The instructor-of-record can grant temporary approval of adjuncts as they work towards the completion of the necessary requirements. It is premature at this stage to specify the exact logistics of training workshops when the assessment of adjuncts can be done on a case-by-case basis.