

**SUNY BROCKPORT**

Faculty Senate  
State University of New York  
College at Brockport  
350 New Campus Drive  
Brockport, NY 14420-2925  
(585) 395-2586 (Fax) 395-2246

**Resolution # 22  
2003-2004  
FACULTY SENATE**

TO: Dr. Paul Yu, College President

FROM: The Faculty Senate Meeting on: **March 29, 2004**

- RE: I. Formal Resolution (*Act of Determination*)  
 II. Recommendation (*Urging the Vitness of*)  
 ⇨ III. Other, for Your Information (*Notice, Request, Report, etc.*)

SUBJ: **Certificate of Advanced Study in Educational Administration Leading to School District Leader Certification**

Signed:  Date: 4/25/04  
 (Dr. Kenneth O'Brien, 2002-2004 Faculty Senate President)

TO: The Faculty Senate

FROM: **Dr. Paul Yu, College President**

- RE: I. Decision and Action Taken on Formal Resolution (circle)  
 a. Accepted. Effective Date: \_\_\_/\_\_\_/\_\_\_  
 b. Deferred for discussion with the Faculty Senate on \_\_\_/\_\_\_/\_\_\_  
 c. Unacceptable for the reasons contained in the attached explanation  
 ⇨ II, III. Response to Recommendation or Other/ FYI  
 a. Received and acknowledged  
 b. Comment:

DISTRIBUTED TO: President's Staff  
Dean's Council

O: Originator, Academic  
 Advisement, Registrar

Distribution Date: 4-5-04

Signed:  Date: 4-5-04  
 (Dr. Paul Yu, President, SUNY College at Brockport)

1 of 5  
2003-2004-22.res

(Dr. Paul Yu, President, SUNY College at Brockport)

**FACULTY SENATE OFFICE  
RESOLUTION PROPOSAL COVER PAGE**

DEADLINE FOR SUBMISSIONS: FEBRUARY 23 - Proposals received after 2/23 may not be reviewed until next semester.

Submit all proposals to the Faculty Senate President electronically or on a disk with a hard copy.

Please provide cover page information requested.

[facprez@brockport.edu](mailto:facprez@brockport.edu), [fsenate@brockport.edu](mailto:fsenate@brockport.edu)

Faculty Senate Office, 426 Allen Building

NUMBER TO BE ASSIGNED BY SENATE OFFICE

ROUTING  
NUMBER\*

**#64 03-04 GC**

**1. PROPOSAL TITLE:**

Please be somewhat descriptive, for example, *Graduate Probation/Dismissal Proposal* rather than *Graduate Proposal*.

**CERTIFICATE OF ADVANCED STUDY (CAS) IN EDUCATIONAL ADMINISTRATION**

*Leading to School District Leader (SDL) Certification*

**2. BRIEF DESCRIPTION OF PROPOSAL:**

Re-registration of program required by New York State Education Department as a result of the change in administrative certification requirements effective September 1, 2004. Our existing EDA programs meet the new requirements for the SBL and the SDBL certification; however, we were required to add a 6 credit hour course, EDA 896 Central Office Administration, to meet the new state requirements for the SDL certification. The total credit hours still remain the same.

**3. SUBMISSION & REVISION DATES:** PLEASE DATE ALL UPDATED DOCUMENTS and resubmit to the Senate Office electronically prior to Senate review and vote at [fsenate@brockport.edu](mailto:fsenate@brockport.edu).

First Submission	Updated on	Updated on	Updated on
3/17/04			

**4. SUBMITTED BY: (contact person)**

Name	Department	Phone	Email
Dr. Sandra L. Graczyk, Professor and Chair	Educational Administration	395-5802	SLGRACZYK@AOL. COM

**5. COMMITTEES TO COPY: (Senate office use only)**

Committee	Forwarded To	Date
<input type="checkbox"/> Budget	<b>Committee Chair</b>	3/17/04
<input type="checkbox"/> College Environment	Executive Committee	3/29/04
<input type="checkbox"/> Enrollment Policies	Senate Floor	4/5/04- announcement
<input type="checkbox"/> General Education	College President	4/2/04
<input checked="" type="checkbox"/> Graduate Curriculum		
<input type="checkbox"/> Personnel Policies		
<input type="checkbox"/> Student Policies		
<input type="checkbox"/> Undergraduate Curriculum		

\*(ROUTING NUMBER WILL BE A CHRONOLOGICAL NUMBER SEQUENCE FOLLOWED BY COMMITTEE INITIALS)

**DEPARTMENT OF EDUCATIONAL ADMINISTRATION  
PROPOSAL SUMMARY**

**Certificate of Advanced Studies in Educational Administration  
Leading to School District Leader (SDL) Certification**

1. **OLD PROGRAM:**

EDA 600 Foundations of Educational Leadership	6 cr.
EDA 653 Site Management	3 cr.
EDA 678 Models of Effective Supervision	3 cr.
EDA 694 Resource Management	3 cr.
EDA 830 Program Management & Instructional Leadership	3 cr.
EDA 871 Legal Basis of Education	3 cr.
EDA 885 Practicum in Educational Leadership	3 cr.
EDA 888 Administrative Internship	6 cr.
Two EDA electives	6 cr.
Transfer credit from previously earned master's degree	24 cr.
<b>TOTAL CREDITS</b>	<b>60 cr.</b>

2. **NEW PROGRAM:**

EDA 600 Foundations of Educational Leadership	6 cr.
EDA 678 Models of Effective Supervision	3 cr.
EDA 694 Resource Management	3 cr.
EDA 830 Program Management & Instructional Leadership	3 cr.
EDA 871 Legal Basis of Education	3 cr.
EDA 885 Practicum in Educational Leadership	3 cr.
EDA 888 Administrative Internship	6 cr.
EDA 896 Central Office Administration	6 cr.
One EDA elective	3 cr.
Transfer credit from previously earned master's degree	24 cr.
<b>TOTAL CREDITS</b>	<b>60 cr.</b>

3. **SUMMARY OF CHANGES:**

EDA 896 Central Office Administration (6 cr.) was added to the program. EDA 653 Site Management and one EDA elective (3 cr.) were deleted from the program. The total number of credits for the program remain the same.

4. **COURSE DESCRIPTION:**

EDA 896 Central Office Administration is a six credit hour course combining direct instruction and field experiences in central office responsibilities. The course is designed to complete the preparation of a candidate for serving as a central office administrator, as in the positions of superintendent, assistant superintendent of instruction, or director of special education. It builds heavily upon the competencies acquired during School Building Leadership preparation and provides a grounding in the more global role of district-wide responsibilities. The course includes five Saturdays (9:00 AM – 4:30 PM) of instruction distributed throughout the semester (the Department's normal instructional delivery method) and also requires a set of field experiences under the guidance of a college professor and a central office mentor.

5. **REASON FOR CHANGE:**

The New York State Education Department (SED) has promulgated new regulations for administrative certifications, effective September 1, 2004. These new regulations require all educational administration programs in the state to re-register their programs with SED.

There are three different administrative certifications: SBL (School Building Leader Certification for assistant principals and principals), SDBL (School District Business Leader Certification for school business administrators and assistant superintendents of finance), and SDL (School District Leader Certification for central office administrators, including the superintendent). Our existing EDA programs meet the new requirements for the SBL and the SDBL certifications; however, we were required to add a 6 credit hour course, EDA 896 Central Office Administration, to meet the new state requirements for the SDL certification. This is shown in the chart above.

6. **RESOURCES**

No new resources will be needed to implement this change. Also, no new faculty will be required; current full-time faculty members will be teaching EDA 896.

March 5, 2004

TO: Faculty Senate

FR: Christine E. Murray, Dean  
School of Professions

RE: Education Administration Program Re-registration

I am in support of the proposed changes needed for the CAS in Educational Administration leading to the new School District Leader Certification. These changes are required as a result of the new State Education Department regulations for educational leadership certifications.

The programs leading to the new certificate titles, School Building Leader and School District Business Leader, do not require any revisions. Even though the School Building Leader and School District Business Leader remain unchanged, the State Education Department is requiring re-registration of all three programs, hence your receipt of all three notebooks.

Thank you for your prompt attention to this program revision proposal.

slm