

Faculty Assembly Minutes

December 8, 2011

Call to Order: Carlie Phipps called the meeting to order.

Approval of Minutes

The October 13, 2011 minutes will be approved at the next meeting.

Election of FA Representatives to Committees

Workload Committee

The Provost is chairing a committee to look at faculty workload issues and faculty obligation to work a set number of hours. K. Stam is the Planning & Budgeting rep on this committee and one faculty-at-large is needed for the committee. The floor was open for nominations – Laura Weiser-Erlandson and Louise Dean-Kelly were nominated for the Faculty Workload Committee. C. Urban moved to close nominations; motioned seconded. L. Weiser-Erlandson was elected as the faculty-at-large for the Faculty Workload Committee.

Shared Services Committee

Two faculty-at-large members are needed for the Shared Services Committee. This committee will be working with the shared services committee at Morrisville State College (MSC). The floor was open for nominations – M. Perrone, Ron Sarner, Barbara Grimes and Louise Dean-Kelly were nominated. There will be a committee meeting before the holiday break and two meetings in early January. There will be an all-day retreat at SUNYIT with MSC on January 20, 2012. Z. Thomova motioned to cast two ballots at the same time with the top two individuals receiving the most votes will fill the positions. Motion received 23 votes (motion passed). Z. Thomova motioned to do a first vote and then a second vote. Motion received six votes. Z. Thomova motioned for a sequential run off. Motion received 4 votes. Ron Sarner and Barbara Grimes were elected to fill the faculty-at-large position on the Shared Services Committee.

Committee Reports –

Technology Committee

R. Kahn stated that the technology committee requested that ITS look at the full suite of Google applications. K. Johnson resigned last week and we are currently splitting the responsibility for this area between Bruce Reichel and William Durgin. W. Durgin will look at the entire operation before we proceed. Phone interviews will be conducted later this month for the IT technologist position. The technology committee is presenting a motion that faculty and adjunct faculty give their permission before their online course materials can be obtained by others. UUP is looking in this to see if there is a university-wide policy. Faculty courses are being looked at and faculty are not aware of this occurring. R. Sarner stated that if a FOIL request is made for this information it cannot be denied. W. Johnson stated that there is not a similar policy in place for in-person classes. R. Kahn stated that the resolution being presented was meant to address online course materials. W. Durgin that there may be things taking place on a web course that are not legal or may be harmful to

students. I. Yucel asked what the intent is for reviewing the course materials. Can there be default materials that are viewable? However, when they are used for administrative review then permission needs to be given. A motion was made to add, “this policy will be effective as of the start of the summer semester of 2012.” Motion passed. A motion was made to include, “exclusive of syllabi.” Motion passed. The amended resolution passed with 32 in favor, one opposed. The amended resolution is as follows:

“Resolved that SUNYIT faculty and adjuncts be notified in writing and their permission obtained before online course materials, exclusive of syllabi, they created or that they maintain are reviewed, observed, copied or redistributed by any university or non-university entity. Exemptions from the necessity for prior approval include support staff for student-initiated questions, and when required by law or campus policy, but in all cases notification will be distributed. This policy will be effective as of the start of the summer semester of 2012.”

Planning and Budgeting Committee

The Planning and Budgeting Committee recommended the adoption of a policy on Program Discontinuance. R. Sarnier that faculty bring their concerns about the recommended policy to the next Faculty Assembly meeting so that they may be addressed.

General Education Committee

W. Johnston stated that the General Education Committee proposes that a committee of general education faculty be created. This “ad hoc” committee would serve under the Provost since most of the responsibility falls under the administrative category. The chair of the ad hoc committee would have a seat on the Provost’s Council. The ad hoc committee would consult with the General Education Committee. Decisions made by the Provost’s Council do not require Faculty Assembly approval. The question was asked if the ad hoc committee will make decisions on what courses are general education when not taken at a SUNY school.

Other

The question was raised if we can change the status of a full-time graduate student from 12 to 9 credit hours and how this change would impact revenue.

Adjournment

The meeting was adjourned.