

MSP-12

SUNY Libraries Consortium Metadata Policies

Policy: Language of Cataloging

Policy Justification:

'Language of Cataloging' for records in the Network Zone must be in English.

Records must be in English, regardless of the language of a resource (which may be non-English).

Policy seeks to avoid duplicate records in the Network Zone.

'Language of Cataloging' is found in field 040 subfield \$b:

040 DLC †b eng †e rda †c DLC †d BDX †d OCLCF †d YDXCP †d BTCTA

If subfield \$b is not present, the 'Language of Cataloging' is assumed to be English:

040 UKDOR †c UKDOR †d BTCTA †d TXNPS †d YDXCP

-
- SLC acquisitions and resource management staff members must use this policy when selecting one record from several possible matches to export from OCLC, or when creating a new record.
 - If a matching record is cataloged in a language other than English, create a parallel record in OCLC following the guidelines addressed in [OCLC's 2.6 Language of Cataloging](#), then export that record into the Network Zone.
 - Exceptions to this policy may be made in the case of large record sets provided by vendors (including resources activated in a Knowledge Base like the Community Zone), but SLC members must make a commitment to using the available records that most closely adhere to this policy in such cases.
 - Any further exceptions must be approved by the Metadata Standards and Policies Working Group.

Revised 2/2018