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 brockport.edu/collegesenate

Resolution # 07 2010-2011
College Senate

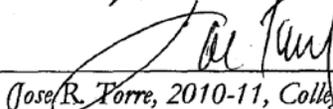
The Executive Committee and Senate met regarding President Halsteads recommendations and agreed to accept them into this resolution.

TO: Dr. John R. Halstead, College President

FROM: The College Senate: **November 29, 2010**

RE: → I. Formal Resolution (*Act of Determination*)
 II. Recommendation (*Urging the Fitness of*)
 III. Other, For Your Information (*Notice, Request, Report, etc.*)

SUBJ: **Academic Majors and Minors** (routing #36_07-08UC)

Signed:  Date: 11 / 02 / 10
 (Jose R. Torre, 2010-11, College Senate President)

Please fill out the bottom portion and follow the distribution instructions at the end of this page.

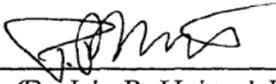
TO: Jose R. Torre, College Senate President

FROM: John R. Halstead, College President

RE: → I. Decision and Action Taken on Formal Resolution (circle choice)
 a. Accepted - Implementation Effective Date: Fall 2010
 b. Deferred for discussion with the Faculty Senate on ___/___/___
 c. Unacceptable for the reasons contained in the attached explanation

II, III. Response to Recommendation or Other/FYI
 a. Received and acknowledged 1 / 18 / 11

b. Comment: As evidenced by the discussion on the floor of the Senate this - in particular, the definitions of "TRUNC" AND "CONCENTRATION" - NEEDS GREATER CLARITY. PLEASE WORK WITH THE PROPOST - AM DIVISION TO ACHIEVE

Signed:  Date: 1/18/11
 (Dr. John R. Halstead, President, The College at Brockport)

DISTRIBUTION

Upon approval, the College President will forward copies of resolutions to his staff who will, in turn, forward copies to their staff. The College Senate Office will post resolutions to the College Senate Web at <http://www.brockport.edu/collegesenate/resolutions>.

Memorandum

To: Jose R. Torre, College Senate President

From: John R. Halstead, College President

Date: January 24, 2011

Subj: Resolution #07 2010-2011: Alternative Language for Academic Terminology

Respectively, here are some additional thoughts and suggested language that the College Senate might consider given my response on January 18, 2011 to the above Senate Resolution.

The recommendation from College Senate does not sufficiently delineate the difference(s) between tracks and concentration. You may recall that this discussion has been ongoing for more than two years and was taken up for the purpose of bringing consistency of use and clarity of definition. Yet even the most recent Senate discussion left many faculty and staff confused.

Tracks are required and concentrations are optional. The leadership from the Provost and the Division of Academic Affairs has come up with the following suggestions to the definitions approved by the Senate. We've used the track change option to highlight the difference between what was approved and what in our opinion would bring greater clarity to the definitions.

Track:

A required program of study within a major where more than one program of study exists, which enables a student to specialize in a subfield of a particular degree program. When present, a track must be designated as part of students' major requirements. Completed tracks are noted on the transcript.

Concentration:

A prescribed set of courses related to a discipline/disciplines associated with a major which students may select to take to provide a focus in an area of study according to interest and career goals. ~~Students may complete a concentration as part of or in addition to their declared major.~~ Completed concentrations are noted on the transcript.

I trust this will be helpful as you continue your deliberations today and at future Senate meetings.

cc: Provost Anne Huot

**COLLEGE SENATE OFFICE
RESOLUTION PROPOSAL COVER PAGE**

**Routing Number	#36_07-08UC
Replaces Resolution	#

**Routing # assigned by Senate Office

DEADLINE FOR SUBMISSIONS: FEBRUARY 28

Incomplete proposals or proposals received after the deadline may not be reviewed until next semester.

INSTRUCTIONS – please, no multiple attachments – each proposal must be submitted as one document:

- Submit only complete proposals. Include support letters from department chair and dean.
- Proposals must be prepared individually in Word format using committee guidelines (guidelines online).
- Fill out this cover page for each proposal and insert it electronically as the front page of your document. (available online at www.brockport.edu/collegesenate)
- Email whole proposal with cover page as one attachment to senate@brockport.edu and facprez@brockport.edu .
- All updates must be resubmitted to the Senate office with the original cover page including routing number.
- Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. **PROPOSAL TITLE:** Please be somewhat descriptive, ie. *Graduate Probation/Dismissal Proposal* rather than *Graduate Proposal*.

Academic Majors and Minors

2. **BRIEF DESCRIPTION OF PROPOSAL:**

Descriptions of Majors, Minors, Specialty/Tracks, Concentrations, and Certificates.

3. **ANTICIPATED EFFECTIVE DATE:**

Fall 2010

4. **SUBMISSION & REVISION DATES:** PLEASE PUT A DATE ON ALL UPDATED DOCUMENTS TO AVOID CONFUSION.

<i>First Submission</i>	<i>Updated on</i>	<i>Updated on</i>	<i>Updated on</i>	<i>Updated on</i>
4/16/08	9/24/09 (F. Short)	10/28/09	4/13/10	11/10/10 by UCC

5. **SUBMITTED BY: (contact person)**

<i>Name</i>	<i>Department</i>	<i>Phone</i>	<i>Email</i>
Joe Winnick	Physical Education & Sport		jwinnick@brockport.edu

6. **COMMITTEES TO COPY: (Senate office use only)**

Standing Committee	Forwarded To	Date
___ Enrollment Planning & Policies	To Committee	4/16/08, 11/3/08, 9/24/10
___ Faculty & Professional Staff Policies	To Executive Committee	11/3/08, 4/26/10, 10/26/09, 11/08/10
___ General Education & Curriculum Policies *	GED to Vice Provost	
___ Graduate Curriculum & Policies	To Senate	11/2/09, 5/3/10 – deferred till fall, 11/15/10 (first read)
___ Student Policies	To College President	12/3/10
xx Undergraduate Curriculum & Policies	Other	
	REJECTED -WITHDRAWN	

NOTES:

10/26/09 Changes made per the Executive Committee. The Senate will vote on page 2 of this document on 11/2/09.
 12/28/07-original proposal rejected by the College Senate Executive Committee.
 4/13/2010 Update received from Undergraduate Curriculum Committee on 4/13/2010
 5/3/10 minutes indicate that this has been deferred until Fall 2010.

Academic Program Terminology – 11/10/10
prepared by Senate Undergraduate Curriculum & Policies Committee

Background: A need for Academic Definitions at The College at Brockport, SUNY was first recognized and proposed by Joe Winnick in 2007-2008. There have been numerous revisions to this proposal over the past few years. The Undergraduate Curriculum Committee has revised these definitions in consultation with F Short (who participated in previous revisions), the Registrar's Office and the Dean's Council. The goal was to formulate simple, but accurate definitions of Brockport's academic programs. We could, in no way, formulate definitions that would satisfy every department and program on campus, however we made every attempt to be as inclusive as possible. You will notice that titles such as *Area, Specialty, and Emphasis* are not included in the proposal. Currently, titles given to academic programs on campus do not have definitions or standards by which they must adhere. There is a clear disconnect between completion of many program "sub-specialties" and whether or not it will appear on the student's transcript. In some cases, the Registrar cannot verify completion of these "sub-specialties" because they are only outlined at the departmental level with little to no communication with their office. This sometimes creates a problem when potential employers or graduate programs call asking for verification. We considered defining each of these subspecialties as well, but discovered that the scope of each could be encompassed by *Concentration and Track* as defined below. We propose the following to remedy this situation:

Major: A collection of required and elective courses no less than 30 credit hours that when completed by a student, signifies a degree of preparation in a field of study. A student must formally declare a major.

Minor: A cohesive set of required and elective courses that when completed by a student, connotes knowledge and skill in a discipline, region or topic area, but not at the depth of the major. It is designed for students who are not majoring in the same area and typically requires 18-21 credit hours, with a maximum of 15 credits of prerequisite coursework. A student must formally declare a minor.

Track: A program of study which enables a student to specialize in a subfield of a particular degree program. When present, a Track must be designated as part of students' major requirements. Completed tracks are noted on the transcript.

Concentration: A prescribed set of courses associated with a major which students may select according to interest and career goals. Students may complete a concentration *as part of or in addition to* their declared major. Completed concentrations are noted on the transcript.