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senate@brockport.edu  
brockport.edu/collegesenate

# Resolution # 12 2011-2012 College Senate

Supersedes Res #: \_\_\_\_\_

TO: Dr. John R. Halstead, College President

FROM: The College Senate: *April 2, 2012*

- RE: → I. Formal Resolution (*Act of Determination*)  
 II. Recommendation (*Urging the Fitness of*)  
 III. Other, For Your Information (*Notice, Request, Report, etc.*)

SUBJ: *History Graduate Program Proposal on 4+1 Maximum Credit for Application* (routing #23\_11-12GC)

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(John P. Daly 2011-2012, College Senate President)

**Please fill out the bottom portion and follow the distribution instructions at the end of this page.**

TO: John P. Daly, College Senate President

FROM: John R. Halstead, College President

- RE: → I. Decision and Action Taken on Formal Resolution (circle choice)  
 a. Accepted - Implementation Effective Date: \_\_\_\_\_ Fall,2012  
 b. Deferred for discussion with the Faculty Senate on \_\_\_\_/\_\_\_\_/\_\_\_\_  
 c. Unacceptable for the reasons contained in the attached explanation  
 II, III. Response to Recommendation or Other/FYI  
 a. Received and acknowledged \_\_\_\_/\_\_\_\_/\_\_\_\_  
 b. Comment:

Resolution forwarded to Albany by President's Office for final approval. \_\_\_YES \_\_\_NO

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Dr. John R. Halstead, President, The College at Brockport)

**DISTRIBUTION:**

Upon approval, the College President will forward copies of resolutions to his staff who will, in turn, forward copies to their staff. The College Senate Office will post resolutions to the College Senate Web at <http://www.brockport.edu/collegesenate/resolutions>

**COLLEGE SENATE OFFICE  
RESOLUTION PROPOSAL COVER PAGE  
DEADLINE FOR SUBMISSIONS: FEBRUARY 28**

Incomplete proposals will be returned and proposals received after the deadline may not be reviewed until next semester.

<b>Routing Number</b> <i>Routing # assigned by Senate Office 2011-2012</i>	<b>#23_11-12GC</b> <i>Use routing number and title in all reference to this proposal.</i>
<b>This Proposal Replaces Resolution</b>	

**INSTRUCTIONS**

- Use committee guidelines and General Education forms available at [brockport.edu/collegesenate/proposal.html](http://brockport.edu/collegesenate/proposal.html).
- Prepare ONE complete document in **Word format**: include this proposal cover page, proposal, attachments and support letters from your department chair and dean.
- **Locate the Resolution # and date this proposal will replace at our "Approved Resolutions" page on our Web site.**
- Do not submit your proposal as a .pdf file unless using Gen Ed forms. They are difficult to merge.
- Email completed proposal to [senate@brockport.edu](mailto:senate@brockport.edu). (General Education Proposals go to [diamphron@brockport.edu](mailto:diamphron@brockport.edu) first.)
- All revisions must be resubmitted to [senate@brockport.edu](mailto:senate@brockport.edu) with the original cover page including routing number.
- Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. **PROPOSAL TITLE:** Please be somewhat descriptive, ie. *Graduate Probation/Dismissal Proposal* rather than *Graduate Proposal*.

History Graduate Program Proposal on 4+1 Maximum Credit for Application

2. **BRIEF DESCRIPTION OF PROPOSAL:**

Undergraduate students applying to the History Department 4+1 Combined Degree Program may do so if they have completed between 54 and 99 credits, which extends the current maximum credits from 84 to 99.

3. **WILL ADDITIONAL RESOURCES AFFECTING BUDGET BE NEEDED?**  NO  YES **EXPLAIN YES**

4. **DESCRIBE ANY DATA RELATED TO STUDENT LEARNING OUTCOMES ASSESSMENT USED AS PART OF THE RATIONALE FOR THE REQUESTED SENATE ACTION.**

5. **HOW WILL THIS EFFECT TRANSFER STUDENTS:**

Will allow them to be considered more readily for the program since they can apply later in their Brockport tenure.

6. **ANTICIPATED EFFECTIVE DATE:**

Fall 2012

7. **SUBMISSION & REVISION DATES:** PLEASE DATE ALL REVISED DOCUMENTS TO AVOID CONFUSION.

<i>First Submission</i>	<i>Updated on</i>	<i>Updated on</i>	<i>Updated on</i>
2/22/2012			

8. **SUBMITTED BY: (contact person)**

<i>Name</i>	<i>Department</i>	<i>Phone</i>	<i>Email</i>
<i>Morag Martin</i>	<i>History</i>	<i>5690</i>	<i>mmartin@brockport.edu</i>

9. **COMMITTEES TO COPY: (Senate office use only)**

<b>Standing Committee</b>	<b>Forwarded To</b>	<b>Dates Forwarded</b>
<input type="checkbox"/> Executive Committee	Standing Committee	
<input type="checkbox"/> Enrollment Planning & Policies	Executive Committee	
<input type="checkbox"/> Faculty & Professional Staff Policies	Passed GED's to Vice Provost	
<input type="checkbox"/> General Education & Curriculum Policies	Senate	3-19-12
<input type="checkbox"/> Graduate Curriculum & Policies	College President	4-3-12
<input type="checkbox"/> Student Policies	OTHER	
<input type="checkbox"/> Undergraduate Curriculum & Policies	REJECTED -WITHDRAWN	

NOTES:

## 1. Program Proposal and Comparison with Current Admission Requirements

The History department would like to increase the maximum credits a student may have when they apply for the combined degree program in history. Instead of a minimum of 54 and maximum of 84, we would like to have a minimum of 54 and a maximum of 99.

The requirements would thus read:

Before applying to the Combined Program, students must have met the college admissions criteria and been admitted to an undergraduate program at the college. They must have completed a **minimum of 54 undergraduate credits, and a maximum of 99 undergraduate credits** to be considered for admission. Second baccalaureate degree students are not eligible to apply for admission to the Combined Program. Admission to the Combined Program is selective, restricted to students with exceptional records. Students must have a cumulative 3.0 or better GPA and a 3.25 or better GPA in history through the end of their sophomore year to apply to the Combined Program. Qualified applicants will apply with the same application used for Graduate Admission, including two letters of recommendation from Brockport faculty. Students must also have completed or be in the process of completing HST 390 and one 400-level research-intensive elective.

<b>Current Admission Requirements</b>	<b>Proposed Admission Requirements</b>
Minimum 54 credits	Minimum 54 credits
Maximum 84 credits	<b>Maximum 99 credits</b>
First degree student	First degree student
3.0 GPA cumulative, 3.25 History or better	3.0 GPA cumulative, 3.25 History or better
Standard Graduate Admission Application	Standard Graduate Admission Application
Process or completed 390 and 400 level RI course	Process or completed 390 and 400 level RI course

2. “Mission”, “Market”, and “Quality”

The purpose of this change in admission is to attract a greater number of students to the combined degree program in history, to give students greater flexibility in applying for the program and to allow transfer students to be eligible for the program more readily. It will help increase retention of undergraduate students, graduate students and improve time to degree.

Currently, the 84-credit limit makes it difficult for students to apply for the combined degree program after they finish their junior year. Our application deadline for the fall is in July, meaning a junior would have already received 90 credits by the time they apply. Since we want to give students flexibility and time to apply properly for the program, we feel it is necessary they be given the same deadline as our other graduate prospects. Having final grades in for their spring junior semester is also essential for our admissions process.

Since many of our best first year students come to the college with credits already accrued, they will arrive at their junior year well ahead of the 90 credits traditionally acquired by full-time students who are taking a 15 credit a semester load. Because of this, we feel it is reasonable to make the maximum credits for application 99, allowing students with non-traditional loads to be eligible longer than they would otherwise be.

Transfer students currently are hampered by the 84-credit rule because they come into the history major with many credits but few at the upper division. They need the time to take our own courses and work their way into our two required courses for applying to the combined degree program: 390 and a 400 level research course. Many of our best students are transfers, but it is usually too late for them to apply for the program when they have proven themselves to us.

Students may of course apply much earlier than 84 credits and some do. But most students are not yet ready in their sophomore year to commit to the 4+1 or are not yet sure what they want to do. It is important to start talking to them about the program that year, but most do not think of it as a real option until later, often too late to apply with the current restrictions.

3. Description of the new courses.

No new courses necessary

4. Staffing.

No new staffing required.

5. Academic administration commentary

Letter of review/comment from the Graduate Dean attached

Letter of review/comment from Dean of the School attached

Letter of review/comment from Department Chair attached

6. Resources, facilities, and non-teaching staff needed to implement the program.

No new resources, facilities and non-teaching staff needed

**B. Facilities (address for all proposals)**

No new facilities will be needed for this proposal



**SUNY BROCKPORT**  
Department of History

February 9, 2012

Dean Darwin Prioleau  
The School of the Arts, Humanities, and Social Sciences  
The College at Brockport, SUNY

Dear Dean Prioleau,

I strongly support the History Department's College Senate resolution proposal requesting a change to our 4+1 program. In particular, we would like to increase the maximum number of credits a student has already taken before they are allowed to apply to the program. As it is, many of our otherwise qualified transfer and upper-level undergraduates cannot apply. This move would increase the number of student in our graduate M.A. program by assuring that our own students can enter our program as smoothly as possible.

Most Sincerely,

Alison Parker  
Professor and Chair  
History Department





The College at  
**BROCKPORT**  
STATE UNIVERSITY OF NEW YORK

School of The Arts, Humanities and Social Sciences

TO: Faculty Senate  
FROM: Darwin Prioleau, Dean  
RE: Department of History's College Senate Resolution Proposals  
DATE: 2/17/12

1. I strongly support the proposal requesting to change their 4+1 program to increase the maximum number of credits a student may have already taken before being allowed to apply to the program.
2. I strongly support the department's proposal to limit the number of credits that History graduate students can take in independent work.



The College at  
**BROCKPORT**  
STATE UNIVERSITY OF NEW YORK

**Graduate Education and Scholarship**

Date: 2/22/12

To: College Senate

From: Susan Seem,   
Assistant to the Provost for Graduate Education and Scholarship

Re: Proposal for revisions to the Department of History's combined degree program

I am in full support of the proposed revisions to the Department of History's combined BA/MA program. The increase in the upper limit of credits (from 84 to 99) expands the opportunity for students to apply to the program. Specifically this change allows qualified transfer and upper level undergraduate students who might not otherwise qualify to apply to the program.