

Resolution #27, 1976-77

Incompletes
(Formerly Section 2. of
Resolution #18)

TO: PRESIDENT ALBERT W. BROWN

FROM: THE FACULTY SENATE

Meeting on 3/14/77
(Date)

RE: x I. Formal Resolution (Act of Determination)
 II. Recommendation (Urging the fitness of)
 III. Other (Notice, Request, Report, etc.)

SUBJECT: Incompletes

Resolution #24
1976-1977

Routing #27 76-77

(See attached)

Undergraduate only

Signed _____ Date Sent 5/31/77
(For the Senate)

..... Martilu Puthoff, President, Faculty Senate

TO: THE FACULTY SENATE

FROM: PRESIDENT ALBERT W. BROWN

RE: I. DECISION AND ACTION TAKEN ON FORMAL RESOLUTION

- a. Accepted. Effective Date upon completion of discussion of wording
- b. Deferred for discussion with the Faculty Senate on _____
- c. Unacceptable for the reasons contained in the attached explanation

- II., III. a. Received and acknowledged and procedure with VP Wolin, Registrar V.P. Harris, and Pres. Representative Pres. Rothstein
- b. Comment: _____

Any modified draft to be returned to Ad Council

DISTRIBUTION: Vice Presidents: Harris, Wolin, Smith, Muller
for information

Others as identified: Cleverage, Alexander, Jac. Sen.

Distribution Date: _____

Signed: AWB
(President of the College)

Date Received by the Senate: 10/1/77

10/13/77

STATE UNIVERSITY COLLEGE
Brockport, New York

Faculty Senate Office
319 Administration

May 31, 1977

Resolution #27, 1976-77

INCOMPLETES

BE IT RESOLVED that the following regulations supersede present policy:

INCOMPLETES

An "I" (Incomplete) is assigned only when the student can provide sufficient evidence to the instructor that failure to complete all of the required work for the course was due to circumstances beyond the student's control. In such case, the instructor may grant an Incomplete. The instructor shall inform the student in writing of the work to be completed, the date by which it must be completed, and the alternate grade to be assigned if the student does not fulfill the stated requirements. This alternate grade may be an "E". The instructor shall then forward the anticipated date of completion and the alternate grade to the Office of Registration and Records; a file copy of the complete contract shall be kept within the Department. If notification of the completion of the course work is not received by the Office of Registration and Records by the assigned date or by the end of the semester following the registration for the course (whichever is later), the alternate grade shall be recorded on the student's record as the assigned grade for the course in question.

A student who receives an "I" shall not register for that course while the "I" is in effect.