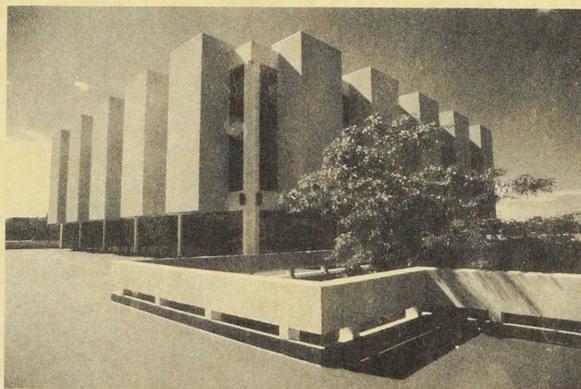


NIAGARA COUNTY COMMUNITY COLLEGE

FILE COPY

ANNUAL REPORT

1986-1987

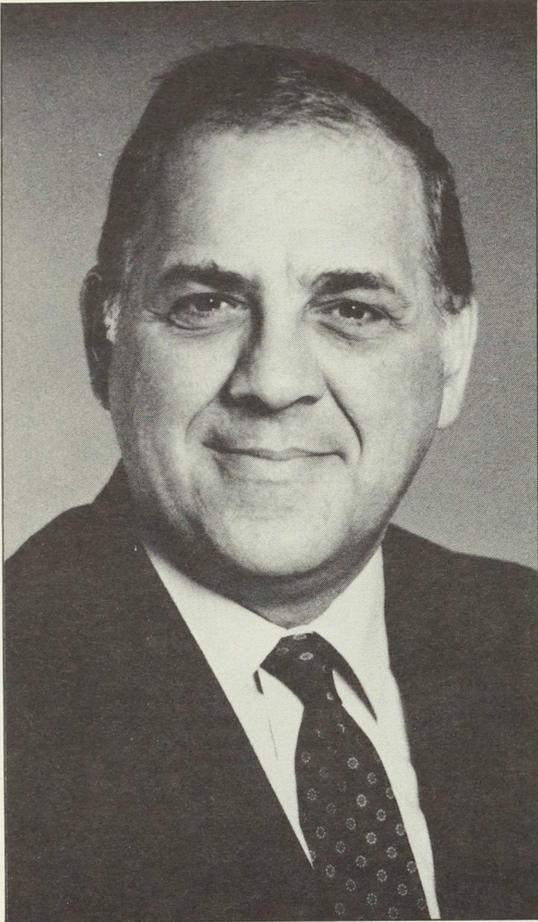


FOR THE PEOPLE

Niagara County Community College was founded in 1962 and opened in 1963. From an initial enrollment of 343, the student body has grown to about 4,500. The College campus in Sanborn, New York, is centrally located and equidistant from the County's cities: Niagara Falls, Lockport, and North Tonawanda. The campus consists of eight contemporary structures, all interconnected, and all completely handicapped accessible.

Niagara County Community College is sponsored by the County and is supervised by the State University of New York. The College is governed by a local Board of Trustees appointed by either the Governor or the Niagara County Legislature.

Niagara County Community College is an affirmative action/equal educational opportunity institution.



A Message

FROM THE PRESIDENT

Community colleges are perhaps the best example of American egalitarianism. No one is denied. State, federal, and local funding is provided to maintain low tuition. Programs are constantly updated, reviewed, and expanded in response to needs. Local governance insures that community colleges reflect the interests and opportunities in their specific region. Community colleges have brought higher education to the backyards of America. They reach out and embrace new clientele.

Niagara County Community College, as our chairman of the board so aptly put it in a recent speech, is in a "constant state of evolution." We constantly seek new ways to serve. Our quest for innovation has led us to into areas unheard of at our founding in 1962.

This report details the activities, new ventures, and innovations undertaken at NCCC in 1986 - 87. Its financial statements demonstrate the serious of purpose we feel to deliver maximum service at the most reasonable cost.

We have very carefully chosen the theme "For The People," for this report because that is why we exist. People bring us their dreams, goals, and aspirations. Hopefully, they leave better prepared to meet a complex and changing future. Throughout this report you will find interspersed the stories of some of the people who are NCCC.

Finally, let me extend an invitation to you to visit NCCC. Let us show you first hand the vitality of our college.

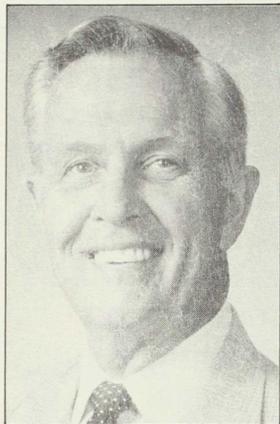
Donald J. Donato

NIAGARA COUNTY COMMUNITY COLLEGE

Sanborn, New York 14132

(716) 731-3271

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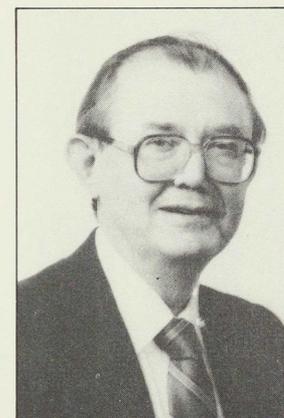
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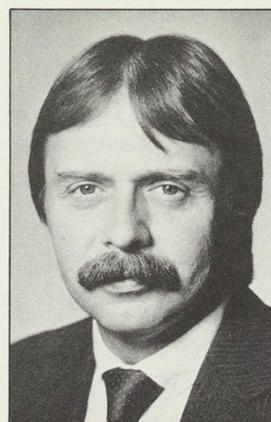
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North Tonawanda, New York



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Youngstown, New York



Edward Kott
Student Trustee

 The Board of Trustees established vice presidential positions. Gerald Miller was named Vice President of Academic Affairs, Dr. Gary McGuire was named Vice President of Community Education; and Ronald Mirabelli was named Vice President for Enrollment Services. George Detkos, formerly with Niagara County Savings Bank, joined the College as Vice President of Administrative Affairs.

 The State approved the creation of a Licensed Practical Nurse Program. The program, intended primarily for adults, is offered at sites in Niagara Falls, Sanborn, and Medina (Orleans County) through the Division of Community Education.

 The College sponsored a dinner to express its appreciation to the members of its various curriculum advisory committees. The committees advise the College faculty and administration on developing trends within our career-oriented majors.

1986-87

At A Glance

 The College's Corporate Training Program remained the largest of any SUNY institution. Corporate Education provided on campus and on site training programs to over 26,000 people.

 Small Business Resource Center was constructed and opened. This new building houses the College's small business seminars and workshops and also provides space to Niagara County entrepreneurs. By utilizing the incubator fledgling businesses substantially reduce the risks associated with startup.

 The College established a Robotics Lab with equipment funded by a grant from the Western New York Economic Development Corp. and Harrison Radiator Division of General Motors. The center is used in the Corporate Training program.

The College formed a Marketing Task Force, chaired by Dean of Students Jane Haenle, to study and establish new ways to serve its changing clientele and new methods to reach particular market segments.

The Technical Assistance Center, located at NCCC, produced a computer interactive video for use in training personnel for the hospitality industry. The interactive video was debuted at the convention of the New York State Hospitality Association last February in Albany.

College President Dr. Donald Donato was on sabbatical during the Fall 1986 semester to pursue advanced studies at Cornell University. Gerald Miller served as Acting President; Dr. Carol Jamieson, professor of English and chair of Humanities, served as Acting Dean; Dr. Janet Michalak, associate professor, served as acting chair of Humanities.

Niagara County Community College continued to enroll a majority of its students as full-time matriculants.



A Black Task Force was established to advise the president on the needs of Niagara County's minority population and effective ways the College may be able to address those needs.

The College's Director of Minority Outreach became a full-time position. The Director's responsibilities are to advise the minority community of educational opportunities at NCCC and to assist the students in their transition to campus life.

The College's Pre-School program became a fully licensed Day Care Center.

Academic Affairs

As an academic enterprise, it can be said that Academic Affairs is the heart of NCCC. During 1986-87 students continued to be attracted to the College because of its outstanding reputation for quality education.

Students attend NCCC with the intent to transfer to the baccalaureate level or to gain skills which lead to immediate employment. The College is seriously committed to the concept of general education in all of its curriculums. A set of general education goals is in place and each program, or each proposed program, must clearly conform to the College's general education goals. The Curriculum Committee and Academic Council monitor the College's academic objectives and quality. That quality is attested to by the fact that 100 percent of the nursing students passed their State Board Examination in 1986-87.

The Academic Affairs Division is also responsible for the Library Learning Center, Instructional Support Services, and the Learning Skills Center. These units support both the faculty and students in their academic endeavors.

The Academic Affairs Office had several priorities during 1986-87. The first was to improve upon ways to meet the diverse needs of the community by being accessible in matters dealing with programming, location, facilities, tuition, and policies and procedures.

In keeping with that general goal, the Vice President of Academic Affairs serves as co-chair of the College's Black Task Force. The Task Force is comprised of persons external to the campus community who advise us regarding needs and priorities of minorities. It is the highest recruitment priority of NCCC to increase minority representation in its student body.

The College also seeks ways to increase its adult student population. The Academic Council, during 1986-87, examined the delivery of academic programs for adults; in particular, course needs during evenings and weekends. This impacted upon the need for support and the academic administration needs for those times. The Spring 1987 course schedule reflected new initiatives to accommodate the academic needs of adults. As an

example, shiftworker schedules were implemented which allow students to choose between attending their class in either the day or evening section.

It is also a goal of the College to constantly undergo intense self-examination. This is accomplished through a process called Academic Program Evaluation Package, for Academic Units and Support Unit Evaluation Package for other units. During 1986-87 the Fine Arts, Business Administration, Secretarial Science, Secretarial Studies, Word Processing, and Rehabilitation Services curriculums underwent this process which involves self-study and external review. In addition, support unit evaluations were completed for the Vice President of Academic Affairs Office and Instructional Support Services.

In 1986-87 Academic Affairs began feasibility studies for an entrepreneurial option in the general studies program, and physical therapy assistant. A task force was created in September 1986 to examine the possibilities of instituting a cooperative education program at the College. The Task Force submitted its report to the President in March 1987. The position for Dean of Extended Learning was established in the 1986-88 budget with responsibilities for co-op education, high school articulation agreements, and evening course offerings.

ACADEMIC DIVISIONS

Business Education
Fine Arts
Health/Physical Education
Humanities
Life Sciences
Mathematics/Physical Sciences/Engineering Technology
Nursing
Social Sciences



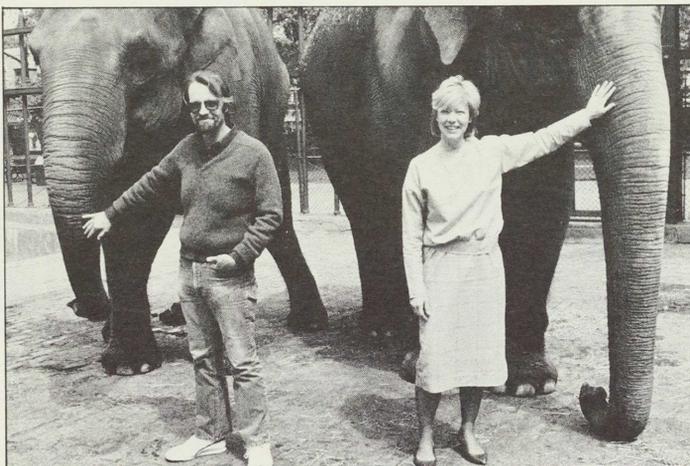
The college seeks to establish agreements which provide for the speedy transfer of its graduates to baccalaureate institutions. NCCC President Dr. Donald Donato (R) is shown signing such an agreement with Dr. D. Bruce Johnstone, president of SUNY College at Buffalo.



NCCC students benefit from a faculty which prides itself on close relationships with students.



The NCCC Fine Arts Division sponsors plays and concerts throughout the year. Open to the public, the events are enjoyed by the entire community. The scene above is from Ibsen's, the Seagull.



The college's new curriculum in Animal Management combines theoretical classroom study with practical experience gained in area zoos.

Community Education

The Niagara County Community College Division of Community Education has enjoyed rapid and substained growth. In 1986-87 the Division was successful in obtaining \$1.2 Million in grants to begin new initiatives or to bolster existing programs.

The Division offers four basic types of courses. Credit-bearing courses are offered at extensions in the Cities of Lockport, North Tonawanda, and Niagara Falls. State aided, non-credit programs, occupational in nature, are offered as well. A Licensed Practical Nursing program is offered in Niagara Falls and a twenty-seven week program in Dental Assisting is offered on the Sanborn campus. Self-sustaining courses, generally called credit-free, are offered throughout the year and generally are geared to life enrichment or skills enhancement.

By far the largest growth in Community Education has occurred in contract courses. This program, the largest at any SUNY institution, links industry and business to NCCC for the purpose of training or retraining employees. In 1983-87 it offered 977.

During 1986-87 a total of 54,668 persons were served by the NCCC Community Education Division.

The College's Pre-School program became a licensed day care center under the auspices of Community Education. The first conference of Community College

Day Care Directors was held on campus; and, in fact, the idea for such an organization originated here. Seventy-five children are currently enrolled at the Day Care Center. Facilities to provide quality day care were extensively remodeled during the summer of 1987. The Division also established a parent resource program for students of the College who are parents.

During the academic year it became evident that there is an unmet need for remedial education, particularly in Niagara Falls. At present the Community Education Center is exploring the possibility of establishing a State-Funded Educational Opportunity Center.

The Division is aggressive in seeking to expand its offerings and to create new ways for NCCC to better serve its community.

Some companies served by NCCC Contract Courses:

Bell Aerospace Textron
Occidental Chemical
New York State Electric & Gas
DeGraff Memorial Hospital
Harrison Radiator Division/GM
Durez
Hi-Ross
Sherwood Selpac





Congressman John LaFalce cuts the ribbon officially opening the Small Business Resource Center. Also shown are Dr. Donald Donato (L), NCCC president, and Dr. M. Safiuddin of Safiuddin Technology Services International.



The Western New York Economic Development Corporation, a state agency, provided a grant of \$90,000 to purchase a robot for the NCCC Corporate Training program. Shown, (L to R) are Edward Pawenski, NCCC chairman, Doris Skivington, Niagara County Legislator (5th District), and William J. Donahue, director of the WNYEDC.



The college's pre-school program became a licensed day care center in 1986-87. The service is provided for children of NCCC students and is operated through the Community Education division.



The Dental Assisting Program, jointly sponsored by NCCC Community Education and the Niagara County Private Industry Council, provides career skills in a high demand profession.

Technical Assistance Center

The Niagara Frontier Economic Development and Technical Assistance Center was born of the need to address new needs and priorities brought about by the shifting economic base of the area. The service area of the Technical Assistance Center is comprised of fifteen western counties in the state.

The specific mission of the TAC is to strengthen and expand the Niagara Frontier's economic base, stabilize existing jobs, create new employment opportunities, create new employment, and bring capital investment to the area.

The Technical Assistance Center has a Board of Advisors to assist in its efforts. NCCC President Dr. Donald Donato serves as chairman. Funds for the TAC are provided by New York State and NCCC.

The TAC Center presented its Tourism Interactive Video Disc, developed specifically for training in the hospitality industry, at the New York State Commerce Department "I Love New York" dinner last February in Albany. The TAC received a "New York Loves You Award" in recognition of outstanding results in the interactive training field. TAC has on staff two instructional design media specialists.

The following summaries are two samples of the assistance provided by TAC:

PROBLEM

A client operates a construction firm. He has a twenty-two percent loan outstanding which is causing cash flow problems. He needs capital.

TAC ASSISTANCE

TAC counseled the client concerning funding sources and requirements. The client's accountant prepared a loan package, and TAC did additional financial

projections. The projections and package were submitted to a bank. The bank requested an SBA guarantee. TAC completed the SBA application. After the company's accountant added personal statements, it was resubmitted to the bank and approved.

RESULTS

Fifteen jobs saved. \$325,000 in investments.

PROBLEM

A man-made fiber manufacturing company needs to upgrade equipment and implement environmental safety programs. They requested assistance from TAC with grant and loan applications.

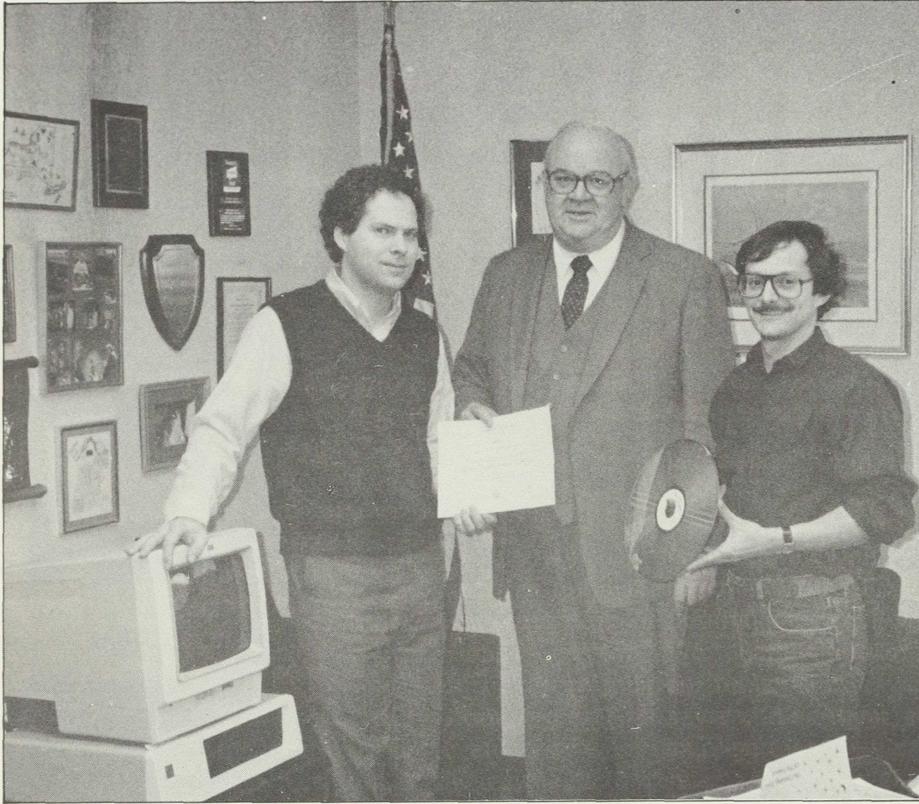
TAC ASSISTANCE

TAC prepared a loan package which was submitted to the State Urban Development Corporation, as well as a grant proposal submitted to the New York Science and Technology Foundation. The company received both loan and grant approval.

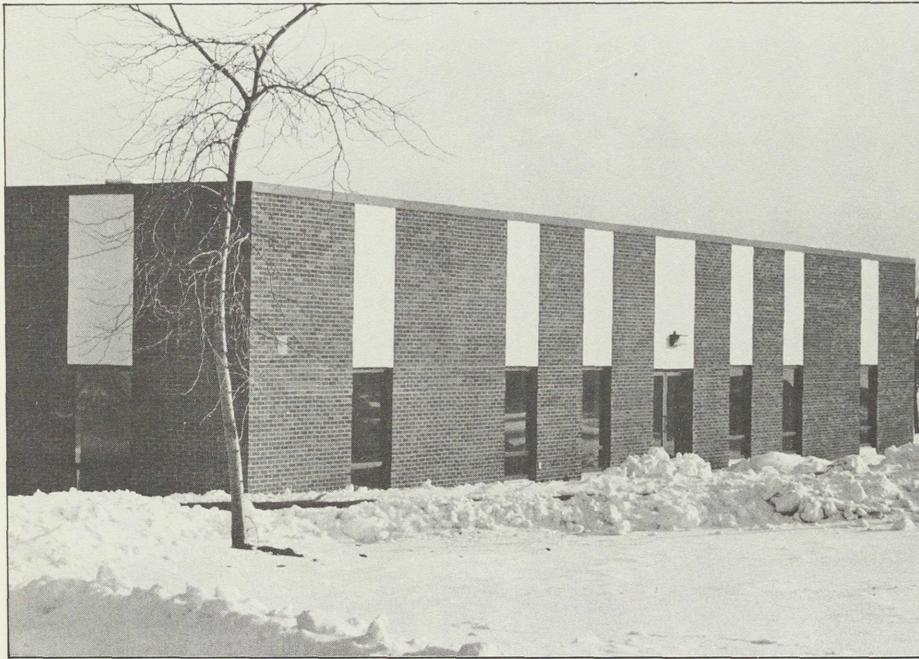
RESULTS

400 jobs saved. 1,000 jobs impacted. \$156,000 in investment.

The TAC also operates the on-campus incubator which provides low-rent space to entrepreneurs to establish small businesses.



Assemblyman Matthew J. Murphy (center) with Robert Borgatti (L) and Daniel Nicolette of the NCCC Technical Assistance Center. The interactive video for hospitality industry training, developed by Borgatti and Nicolette, won an "I Love New York Award." Funds for production were from the state through legislation sponsored by Mr. Murphy.



The Niagara County Community College Small Business Resource Center opened in February, 1987. The new building houses the small business institute, an incubator for small businesses, and a robotics lab used for corporate training.

Student Affairs & College Development

STUDENT AFFAIRS

Students are given wide latitude in their own governance through their umbrella organization the Student Senate.

Despite its status as a commuter college, NCCC believes firmly in offering a wide range of activities and events for its students. There is no lack of organizations for students to become involved in to develop their leadership skills or enhance their career potential. Numerous events are held on campus to make students more aware of our cultural heritage, increase their ability to deal with a complex world, or provide for social maturation. The Office of Student Activities serves as advisor to the Student Senate on developing programs and budget.

NCCC has an active Student Activities program in which many students actively participate. The schedule has built into it a "College Hour" on Tuesdays and Thursdays which provides time for student organizations to meet.

The Counseling and Career Planning Center also falls under the privy of Student Affairs. The office assists students who may be experiencing trauma or having difficulty remaining in school, through the services of a personal counselor. Career counselors use the SIGI computer program to guide students in career choices which match their talents. Each year the center sponsors a transfer day during which representatives from four-year institutions come to campus to talk to students.

The Office of Minority Outreach was created to expand the College's recruitment efforts to potential students under represented in our campus population. The office has established ties to community resources and has plans to offer an "Introduction to College workshops" off campus.

The Office of Minority Outreach also has as one of its responsibilities assisting minority students to campus life. An extended orientation program, running several

days, was conducted this past summer. NCCC's outreach and its orientation won the plaudits of the local press. *The Niagara Gazette*, a Gannett newspaper, praised the program in an editorial.

Student Affairs also has responsibility for the College's *Women In Technology* program. This program seeks to advise women on expanding career opportunities in technical fields. As part of its outreach the program sponsors a course specifically designed for women which allows them the opportunity to explore options they may not have considered.

DEVELOPMENT

During 1986-87 the College conducted a feasibility study to determine its potential for fund raising. The feasibility studies, conducted by an external evaluator, demonstrated that Niagara County Community College enjoys a superb reputation among its constituencies both internal and external.

The Dean of Students was given responsibilities for implementing a development plan. During the year this led to steps to create a NCCC Foundation. During the Spring 1987 semester a series of breakfasts were held with the President and community and corporate leaders. At year's end the creation of the NCCC Foundation Board of Directors was imminent.

The College has established three priorities for its development efforts: Faculty Development, Scholarships, and Equipment.

The College was fortunate to have its legal work in the creation of its foundation performed by Eugene Swenson a founding trustee of the College, and now as an Economic Development Specialist in charge of the College's incubator.



Renee Porteus, Patricia Drenko, and Lynn Beskaw were among the recipients of NCCC Distinguished Scholarships in 1986-87.



The college prides itself on the diversity of its student population. All age ranges, backgrounds, and geographic locations in the county are represented.

NIAGARA COUNTY COMMUNITY COLLEGE

Statement of Net Appropriated
Fund Balance Change
As of August 31, 1987

	1986-87 Budget Adopted 7/15/86	Actual Per Annual Report
Revenue		
Student Revenue	3,989,345	3,876,961
State Aid	6,306,398	6,551,060
Sponsor's Contribution	3,007,298	3,007,298
Chargebacks & Out of State Resident Tuition	403,300	378,260
Federal Aid	65,000	65,966
Other Revenue — Offset	<u>361,863</u>	<u>286,991</u>
Total Revenue	14,133,204	14,166,536
Expenditures		
Personnel Services	9,043,720	8,923,484
Equipment	275,334	269,529
Contractual Expense	2,994,569	2,908,466
Employee Benefits	<u>2,378,875</u>	<u>2,156,451</u>
Total Expenditures	14,692,498	14,257,930
Fund Balance Change	<u>(559,294)</u>	<u>(91,394)</u>
Fund Balance 8/31/86		710,681
Plus 1985-86 Encumbrances		68,097
Less 1986-87 Encumbrances		<u>(103,995)</u>
Sub-Total		674,783
Less 1986-87 Change		<u>(91,394)</u>
Fund Balance 8/31/87		<u><u>583,389</u></u>

1986-87
FINANCIAL AID DISBURSEMENT

Grants	Number of Awards	Amount
Distinguished Student Awards	30	19,634
Albert Certo — \$2,023		
Sandra Donato — \$440		
Niagara Education — \$10,000		
Monroe-Tresselt — \$7,171		
Pell Grants	1220	1,498,909
Supplemental Educational Opportunity Grant (SEOG)	58	25,270
Tuition Assistance Program (TAP)	1615	1,097,711
Supplemental Tuition Assistance Program (STAP)	192	109,867
Regents Scholarship and Other Awards	96	22,745
NYS Indian Grant	23	16,462
Native American	1	595
Office of Vocational Rehabilitation (OVR)	25	17,315
VA Benefits	184	337,046
Miscellaneous (College Association)	13	5,730
Training Adjustment Act (TRA)	6	5,375
	<u>3463</u>	<u>3,156,709</u>

Loans

Perkins Loan (NDSL)	11	7,850
NYS Higher Education Services Corp. Loan (NYSHESC)	842	1,391,003
Parent Loan for Undergraduate Student (PLUS)	24	41,580
Supplemental Loans for Students (SLS)	38	66,998
	<u>915</u>	<u>1,507,431</u>

(College Association Short-Term Loan Fund loaned approximately \$25,788 to 273 students.)

Employment

College Work-Study Program (CWSP)	122	74,218
Student Assistant	154	81,769
	<u>276</u>	<u>155,987</u>
TOTAL	276	155,987
GRAND TOTAL	4654	4,820,127

THE NIAGARA COUNTY LEGISLATURE 1986-1987

1st District	H. William Feder Niagara Falls, New York
2nd District	Steven H. Brown Niagara Falls, New York
3rd District	Frank N. Conde Niagara Falls, New York
4th District	Arthur V. Curelone Niagara Falls, New York
5th District	Doris Skivington Niagara Falls, New York
6th District	Sean J. O'Connor Niagara Falls, New York
7th District	James A. Sacco Niagara Falls, New York
8th District	Anthony J. Manna North Tonawanda, New York
9th District	John S. Tylec North Tonawanda, New York
10th District	Mark A. Scott North Tonawanda, New York
11th District	Branko Sedlacek North Tonawanda, New York
12th District	Lee Simonson Lewiston, New York
13th District	Philo J. Brooks Ransomville, New York
14th District	Marvin W. Wendt Sanborn, New York
15th District	Richard M. Shanley (Chairman) Lockport, New York
16th District	Michael J. McKernan Lockport, New York
17th District	Laurence M. Haseley Lockport, New York
18th District	Ronald L. Perry Newfane, New York
19th District	Gerald E. Meal Lockport, New York



NIAGARA COUNTY COMMUNITY COLLEGE
SANBORN, NEW YORK 14132
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