

Faculty Assembly Meeting Minutes, 2/22/2018

January Minutes Approved.

(1) Executive Committee Report (Ron Sarner):

- a. Endorsed U. Faculty Senate Report on having menstrual products available free of charge in all restrooms.
- b. Approved resolution dealing with a changed policy on academic minors, which was forwarded to Albany. Albany has approved this, and it will go to the Provost.
- c. Endorsed a resolution on academic advising related to financial aid (advisors should send people to financial aid to ensure the courses they are taking are eligible for aid). Chancellor's Office responded by stating that there are Banner add-on's that permit this to be checked and will flag any courses not eligible. She recommends that campuses implement this across the system.
- d. Passed a resolution on attendance for students attending U.S. military drills, training, etc. This went to Albany, no response yet.
- e. Resolution calling for the establishment of a Joint Faculty/Administration Committee to develop a policy on administrative searches. Action by Albany governance body is unknown.
- e. Passed a resolution on academic standing~ this was delayed until it could be investigated rather or not this would impact student financial aid. We now know this is not a problem, and Albany has approved it.

(2) Provost's Report (Bill Durgin)

- a. We are well underway with planning for a new 350-bed dormitory to be opened in the fall semester of 2020. Current campus food service can only accommodate a certain number of additional students, so this will need to be expanded as well.
- b. JMZ Architects have been retained to conduct a study on the reconfirmation of the need for additional space for a technology center/new academic building.
- c. Spring enrollment is 2753, 253 students ahead of the same time last year, and we are 118 students above planned growth trajectory. Applications for next fall are up 39% from the same time last year. The viability number is 3500.
- d. The Robotics Tournament starts at the end of next week, with 40 teams from all over the world.
- e. U.S. News ranks us # 15 in the North East, # 3 for public regional universities, and we are # 44 nationwide for M.A.-only engineering programs nation-wide.
- f. Student government has submitted a request to the Provost requesting full course/professor evaluations for all courses.
- g. Commencement~ Graduate Students will be graduated on Friday, and Undergraduates will graduate on Saturday. Undergraduate student awards ceremony will be Friday morning before the graduate ceremony. The Executive Committee discussed the movement of the Awards Banquet/Ceremony. EC is concerned about the revised schedule.

- h. Funding exists for Summer Undergraduate Research Program for this year. Information will be forthcoming about this. Consider taking on a student for summer research.

(3) Personnel Committee (Maartin Heyboer)

- a. The Academic Personnel Committee requests that the Faculty Assembly delegate to the Personnel Committee the authority to establish procedures and standards for the submission of personnel portfolios, including electronic personnel portfolios. **The Committee is asking for authority to establish procedures and standards for the submission of personnel portfolios.**
 - i. The Motion is Approved with no nay votes or abstentions.
 - ii. Issues about the software being used will go back to the committee for discussion.

(4) Distance Learning (Donna Silsbee)

- a. Materials must be ADA compliant.
- b. Rick Shelton is going to do a demonstration of a new software program called "Ally", which ensures ADA compliance. Ally scans images for text, as well as plan text, and allows for things to be translated into formats that students with various disabilities require. Software can read pdfs, opened documents, HTML, Images, by summer it will be able to scan any content except video. Video capacity will be added eventually. February 28th is the deadline to submit this to SUNY for approval. **Motion approved** with majority vote.

(5) Academic Affairs (Coskun Cetinkaya)

- a. Committee is ready to vote on upper-division requirements, please bring concerns to the committee prior to their next meeting. Should be after March 1st. Committee chair will advise the full faculty on the decision prior to Faculty Assembly so that things can be discussed before the next meeting.

(6) Curriculum (Lorraine Kane)

- a. Any curriculum and program changes to Lorraine by Feb. 28th

(7) Graduate Council (Tim Bush)

- a. Get any actions to Tim by next Tuesday, Feb. 27th.

(8) Technology (Ibrahim Yucel)

- a. Any errors with website/need to add content contact Lynne Brown and she will make changes. Review relevant department pages, faculty pages, etc. to look for errors.

(9) UFS Faculty Senate (Carlie Phipps)- No new Business

Respectfully Submitted,

Adam McLain, Secretary