

Motion on the Formation of a Joint Faculty and Administration Committee to develop a policy pertaining to Administrative Searches at the Level of Dean and Above (Excluding Presidents)

Whereas the State University of New York Policies of the Board of Trustees call for consultation for the appointment of administrative officers at the level of dean and above (See Article IX, Title B, Sections 2 and 3; Title C, sections 2 and 4, and Title A, section 1; see below, Appendix I), and

Whereas the SUNY University Faculty Senate at its 176th Plenary in April, 2017, passed a resolution (see below, Appendix II) calling on all campus governance bodies to define consultative search procedures for all appointments of administrative officers at the level of Dean and above (excluding presidents),

Therefore,

The Personnel Committee of the Utica Faculty Assembly recommends the formation of a joint faculty and administration committee to develop a policy pertaining to administrative searches at the level of dean and above (excluding presidents), and

The Personnel Committee recommends that the joint committee submit a proposed policy to the Faculty Assembly for its consideration by May, 2018, and

The Personnel Committee requests that the FA charge the Personnel Committee to consider whether the consultative search procedures should be adopted as a policy or be specified within the bylaws of the Faculty Assembly.

Appendix I: From the Policies of the SUNY Board of Trustees:

TITLE A. CHIEF ADMINISTRATIVE OFFICER

§ 1. Appointment. (a) There shall be a chief administrative officer of each state-operated institution of the university who shall be designated president. Presidents shall be appointed by the Board of Trustees after receipt of recommendations of the campus councils (or of the Trustees of the College of Environmental Science and Forestry) and of the Chancellor, and shall serve at the pleasure of the Board of Trustees. Before making its recommendations the campus council shall consult with a presidential search committee designated for such purposes by the chair of the council and comprised of members of the various campus constituencies, including faculty, students, professional employees, administration, alumni and members of the council. Reflecting the significance of the role that faculty are expected to play in academic governance, the faculty should predominate among the non-council constituencies on the search committee. The Chancellor, or designated representative, before making recommendations to the Trustees, shall consult with the chair or other designated representative of the college council.

TITLE B. COLLEGE ADMINISTRATIVE OFFICERS

§ 1. Designation. There shall be such college administrative officers for each college as may be determined by the chief administrative officer of the college with the approval of the Chancellor.

§ 2. Appointment. Appointments of all college administrative officers and professional staff not in a negotiating unit established pursuant to Article 14 of the Civil Service Law shall be made by the chief administrative officer of the college; such appointments shall be reported to the Chancellor. Appointment of academic officers such as vice-president for academic affairs, academic deans and others with similar responsibilities shall be made after consultation with the faculty.

§ 3. Acting Appointments. Interim appointments on an acting basis of college administrative officers and professional staff not in a negotiating unit established pursuant to Article 14 of the Civil Service Law, other than chief administrative officer, shall be made in accordance with Section 2 above. Policies of the Board of Trustees Page 24

§ 4. Service. Persons appointed pursuant to this Title shall serve at the pleasure of the appointing officer or body.

§ 5. Responsibilities. College administrative officers shall have such powers, duties and responsibilities as may be assigned by the chief administrative officer of the college.

TITLE C. CHAIRS OF DEPARTMENTS AND DIVISIONS

§ 1. Designation. The members of the academic staff of each college in charge of the departments or divisions of such college shall be designated as chairs of such departments or divisions, which designations shall be in addition to their academic rank.

§ 2. Terms. Chairs of departments or divisions of colleges shall be designated and re-designated by the college chief administrative officer after consultation with appropriate faculty including the department or division concerned. Such designation shall be for any period up to three years, and renewable;

provided, however, that the college chief administrative officer may relieve a designee of duties as chair at any time.

§ 3. Termination of Appointment as Chair. If the chair of a department or division of a college is relieved of duties as chair, that academic staff member shall retain such rights and privileges as he or she may have by virtue of academic rank.

§ 4. Responsibilities. The chairs of departments and divisions of a college shall, in consultation with their respective faculties, be responsible to the chief administrative officer of the college for the supervision of the personnel and educational program of the departments or divisions for which they serve. They shall have such other powers, duties and responsibilities as may be assigned by the chief administrative officer of the college.

Appendix II: SUNY University Faculty Senate Resolution

University Faculty Senate Governance Committee 176th Plenary SUNY Canton April 22, 2017 Resolution on Administrative Searches at the Level of Dean and Above (Excluding Presidents)

Whereas the Policies of the Board of Trustees specifies that the appointment, including an interim appointment of academic officers such as vice-president for academic affairs, academic deans and others with similar academic responsibilities (excluding the President) shall be made after consultation with the faculty governance body of the campus; and

Whereas evidence shows that when campuses specify procedures in their bylaws for faculty consultation in administrative searches, there is adherence to the procedures; therefore

Be It Resolved that the University Faculty Senate strongly recommends that all recognized campus governance bodies specify within their bylaws consultative search procedures for all appointments of vice-president for academic affairs, academic deans, and others with similar responsibilities; and

Be It Further Resolved that the University Faculty Senate urges the SUNY Chancellor, the SUNY Provost, and the Campus College Councils (or Boards of Trustees) to encourage Campus Presidents to work with local campus governance bodies to write and approve the campus governance bylaws pertaining to consultation during vice-president for academic affairs, academic deans, and other appointments above deans that have significant academic oversight; and

Be It Further Resolved that the University Faculty Senate strongly recommends each campus governance body determine the method by which representatives of recognized campus governance bodies will be selected to search committees for all appointments of vice president for academic affairs, academic deans and others with similar responsibilities (excluding the President).

176-03-1 Resolution on Administrative Searches at the Level of Dean and Above (Excluding Presidents)
Passed