

To: Ronald Sarner, Chairperson of Faculty Assembly
From: Academic Affairs Committee
Date: March 23, 2017
Subject: Role of Applied Learning courses at SUNY Poly (Utica Campus)

Background;

All SUNY units have been mandated by System Administration to develop a position on Applied Learning. Each campus is required to determine the role that Applied Learning will play on the campus. This information must be submitted to System Administration by May 1, 2017. The mandate is that each campus indicate the role of Applied learning experiences. There are 3 possibilities:

1. ALL students at SUNY Polytechnic Institute- Utica are required to participate in courses that meet the criteria for applied learning as a graduation requirement.
2. The role of applied learning be left up to each program to determine.
3. No student be required to participate in applied learning.

Further, if applied learning experiences are required, the campus must present a procedure for implementing this requirement and ensuring the evaluation that the criteria set forth by SUNY administration have been met.

Resolution:

The role of Applied Learning will be determined by each program. This determination will be reported by the chair/coordinator of the program after determination by faculty of that program.

Procedure:

If the program determined that applied Learning experiences were a graduation requirement for all students in a particular program, the procedure would be as follows.

1. Courses designated as appropriate Applied Learning experiences will be reported by the chair/coordinator after identification by faculty in the program.
2. Since evaluation and continuous improvement is one of the criteria, the mechanisms for ensuring each of the criteria is met be identified.
3. Each course identified as an Applied Learning course will be sent to the Curriculum Committee of the Faculty Assembly for final approval.
4. It would be the responsibility of the Dean of the college of the program, in consultation with the chair/coordinator, to provide oversight that the Applied Learning course meets the criteria set forth by SUNY Administration.

Note: All of the information regarding Applied Learning may be found at the following URL:

<https://www.suny.edu/applied-learning/resources/>