

# Faculty Assembly Meeting Minutes

Dec. 15, 2016 at 12:30 pm

Convened 12:36 pm, 23 present [quorum would be 30]

Kunsela Hall A112

- I. Approval of the agenda
- II. Approval of the minutes of the Oct meeting
- III. **Chair's report**
  - a. Updates on issues related to change in leadership at SUNY Polytechnic Institute
- IV. **Committee Chair Reports**
  - a. Academic Affairs - Rosemary Mullick, Chair: Motions – RM not present, please see committee reports printout
  - b. Technology Committee – Ibrahim Yucel - *Summary: the committee chair, Ibrahim Yucel, introduced the motion to the assembly. Without a quorum present, the body could not vote; following discussions of the motion's and the e-mail system change implications, the committee welcomed comments and suggestions for friendly amendments (to be sent to the committee chair).*

***Motion: The Technology Committee recommends that the SUNY Poly Acceptable Use policy be amended with the addition of the following section***

*VI. Email Forwarding and Remote Wiping*

*SUNY Polytechnic Institute provides Email services to both students and staff. SUNY Polytechnic Institute also provides forwarding from one's official SUNY Poly Domain (sunypoly.edu) email. Those who use a different email account are allowed to forward email from this service to the service of their choice.*

*Mobile Devices connected to the Email service can be set to factory defaults remotely, in the case of sensitive data being compromised by theft or loss. This "Remote Wipe" will only be done after obtaining the permission of the device owner and the supervisor of the device owner.*
  - c. Academic Quality – Chris Urban, Chair – see committee reports; reviewing software, also confirming list of committees, bodies for assessment
  - d. Curriculum – Coskun Cetinkaya, Chair – next meeting Feb 7, all new Program, Course, Catalog changes MUST be approved by then, please send by 31 Jan
  - e. Distance Learning – Donna Silsbee, Chair, not present, see report
  - f. Graduate Council - Kathleen Rourke, Chair – Graduate orientation – see reports, approved Nursing curriculum action, NCS curriculum action, next meeting February
  - g. Personnel – Maarten Heyboer, Chair – not present  
RS update: (1) working on common, standard, predictable calendar with even intervals, progress made; (2) issue of paper portfolios (hard to move around), like the idea of electronic portfolios, but HOW to do it is the question
  - h. Planning and Budgeting - - Roger Cavallo, Chair—not present.
  - i. Technology motion

- j. UFS Faculty Senator [covered earlier]
- V. New Business [none]
- VI. Announcements [none]

Meeting adjourned 1:17pm