

Faculty Assembly Minutes

March 24, 2016 at 12:30 pm

Kunsela Hall A112 (**lack of a quorum**)

I. Approval of the Agenda

II. Approval of the minutes of the November and January meetings (lack of quorum)

III. Old Business

Report of Motions passed by the Executive Committee (Ron Sarner):

1. IT Security policy motion – Ron Sarner reviewed concerns
 1. The Utica Faculty Assembly Executive Committee finds the proposed IT Security Policy unacceptable. It is overly complex and convoluted; it is not just a policy but a policy, plan, and program consolidated into a single document. Our Executive Committee independently came to the same conclusion as an IT Security expert at a federal agency who was asked to review the draft (attached)
 2. Referred to counsel for review and comment
2. Acceptable Use Policy – Ron Sarner reviewed concerns and recommendations (see attachment)
3. Approval to put Faculty Assembly materials and minutes into Dspace – motion to move minutes to Dspace, overseen by Library Director Shannon Pritting, passed unanimously by Executive Committee.

IV. Committee Chair and Senate Reports

- a. Academic Affairs - Rosemary Mullick, Chair – Looking into competencies for transfer credit
- b. Academic Quality - Amos Confer, Chair – (term is up) established a 5-year cycle of program review (attached in Committee Reports)
- c. Curriculum – Coskun Cetinkaya, Chair - Curriculum action forms for April meeting are due on Tuesday, April 29th
- d. Distance Learning – Donna Silsbee, Chair (term is up) A Director of Distance Learning has been hired. It is expected he will start on April 7. The SUNY Poly Governance Council approved a revised version of the Distance Learning Policy.
- e. Evaluation of Academic Administrators – Kristina Boylan, Chair – survey will be made available soon. (Term is up) The CEAA did not reach quorum at its Feb meeting, but will meet in March, approve the final version of the Interim Deans surveys, digitize it, and disseminate it to the faculty in early March.
- f. Graduate Council - Kathleen Rourke, Chair – Graduate orientation August 15 Discussions regarding electronic housing of theses. (Term is up)
- g. Personnel – Carlie Phipps, Chair (term is up)
 - a. Introduction of revised portfolio guidelines
 - b. Consideration of electronic portfolios
- h. Planning and Budgeting - - Roger Cavallo, Chair We only had one meeting and the main topic was the balance in allocation of resources between teaching and research.
- i. Technology - Jennifer Klimek-Yingling, Chair (term is up) Did not meet

- j. UFS Faculty Senator - Carlie Phipps has been elected to the position of University Faculty Senator for a three-year term beginning Fall 2016. Dan White has been elected to the position of Alternate University Faculty Senator

V. New Business

- a. Maarten Hoeyboer – All Faculty Governance positions including co-chairs are up for renewal.
- b. Contact Lorraine Kane regarding safety issues

VI. Announcements

- a. Linda Weber noted that we are currently a doctoral granting institution and we are moving to becoming an R1 research institute (20 PhDs graduating per year).
- b. Announcement from Provost Durgin –
 - 1. PhD in Nano biology is going through review.
 - 2. Middle States Review Committee approved accreditation with recommendations
 - 3. Robotics team won a spot in the national championships
- c. Website re-design committee - Russell Kahn – committee has not yet met with Daniela Lynch of the EFK Design Group in charge of the re-design

Adjourned 1:25 pm