

Faculty Assembly Minutes

September 6, 2011

Call to Order: Carlie Phipps called the meeting to order at 12:45 p.m.

Chair's Report

C. Phipps introduced the Provost, Dr. William Durgin, who began on September 1, 2011.

The major activities that will be undertaken this year which are President Yeigh's top priorities:

- SUNYIT's Strategic Plan – Planning and Budgeting worked on the strategic plan last year. Need to get started on forming committees under the direction of the Provost.
- Faculty Workload – establish an ad hoc committee to look at workload issues; clarify what is counted and how it is counted across departments, as well as how it is compensated.

FA Committees

Department Chairs have provided names of committee member to C. Phipps. C. Phipps requested that the department chairs clarify which committees do not have representation.

Z. Thomova has been working on the Faculty Assembly website. Some pages on the website are currently not working and will be fixed.

Academic Affairs Committee

Need to elect a chair for Academic Affairs Committee – Paul Schulman has resigned. Nominations should be sent to C. Phipps prior to the October meeting.

Academic Quality Committee

The committee met today and will continue with discussions on distance learning; assessment tools for library to help with writing; and closing the loop on academic warning process. Kyle Johnson will be invited to the October meeting.

Curriculum Committee

The committee will meet on September 22nd. Curriculum actions need to be submitted by September 14th.

Graduate Council

The committee met today and will be updating Graduate Council bylaws and discussing the Thesis Handbook. M. Raab attended today's meeting.

Personnel Committee

The committee will meet on the third Tuesday of the month – September 20th.

Planning and Budgeting

The committee will meet in two weeks on Friday morning. The committee will look at the process used for program closures.

Technology Committee

The committee will meet on the fourth Tuesday of the month – September 27th. In the future the college will be moving from ANGEL to Blackboard.

Faculty Senate Report (R. Sarner)

- There are concerns among the Ag & Tech campuses about the sharing of campus services.
- A copy of *The Bulletin* was distributed – published 3-4 times per year.
- There is a recommendation that we take a look at the need for a “grade change” policy for our campus. This item will be referred to the Academic Affairs Committee.
- Community College faculty governance bodies have a clear articulation and transfer policy. Students with an AA/AS degree coming to SUNYIT have fulfilled their general education requirements since the SUNY-wide policy general education policy requires 7 out of 10 general education categories. It is recommended, in light of this policy, that campus specific general education requirements be waived.
- There is a visitation process in place if there is a problem between the campus president and faculty governance.
- There will be a plenary meeting in October.

Other

W. Yeigh reported that the budget committee last met in June. Any ideas for generating revenue or cutting costs should be given to Pat Murphy, faculty liaison for the committee.

Strategic Alliance

President Yeigh will be overseeing both SUNYIT and Morrisville campuses. There will be some financial savings which depends upon what both campuses agree to do. Will be looking at pending retirements to see if these positions need to be replaced and where would we want to deploy any resources saved. Department chairs have been asked to provide the Provost with their recruitment plans. The question was asked if there will be opportunity for the different areas of each college to get together. President Yeigh stated that it would be best to let Morrisville reach out to SUNYIT. For changes to be made within the academic programs, there needs to be support from SUNYIT and Morrisville faculty. Final approval on any program changes needs to come from SUNY Board of Trustees.

Adjournment

The meeting was adjourned.

Respectfully submitted,
Cindy Zegarelli