

## *Faculty Assembly Minutes*

### *November 8, 2012*

**Call to Order:** Zora Thomova called the meeting to order. A quorum was not present.

#### **Announcements**

The Staff Assembly is working with Athletics to provide a one-week free trial for the Fitness Center.

#### **Committee Reports**

**Personnel Committee** – An issue has risen as to what to do when a department or the library fails to elect a representative for the committee. The Faculty Assembly has been asked to discuss this issue.

**Technology Committee** – The Technology Committee is reviewing the Acceptable Use Policy. The Technology Committee has agreed to approve the use of the service desk client. This will allow the IT Department to have an inventory of computers and the software on the computers. The issue was discussed. The client cannot determine where the software came from, how it got there, how it was paid for or if it came from a source other than the State. B. Tolman indicated that the client does not automatically update software. IT staff should not be allowed to change remote access settings.

**Academic Affairs** – The SUNYIT General Education Part II focus forums will be held on November 9 and 13. The sessions will be recorded. The Academic Affairs Committee will report back with a motion at the December meeting. There is also an input document for feedback which should be submitted to D. Silsbee.

**Academic Quality** – Programs should be reviewing their program assessment plans. Department Chairs have received a template to use. M. Lyons is closing the loop on the Early Warning System to improve retention of our first year students. They are looking at how many use it, and there is follow-up with faculty to get feedback on how the student(s) performed. There is also information on the Student Opinion Survey on Learning Center usage.

**Curriculum Committee** – A number of curriculum actions were approved. The Committee is reviewing the by-laws.

**Planning and Budgeting** – The committee is reviewing the mission statement. Is the mission/vision broad enough to be able to include online learning? Future project is an institute enrollment plan by level and major. The new budget allocation model is enrollment driven. How is enrollment counted – headcount vs student credit hours. Three credit hour vs four credit hour courses would cost SUNYIT about 7 percent. Can SUNYIT afford to offer multiple specialized courses?

Faculty Senate Report

R. Sarner reported that at the last Faculty Senate meeting the new SUNY budget allocation model was discussed. There is discussion about phasing it in over a three-year period and there may be some bridge assistance provided. Dr. Lavallee spoke about the Transfer Pathway in which courses must be accepted by institutions within the SUNY System. If the coursework overlaps by 70%, it is considered to be an equivalent course. The list of courses was created by SUNY System. A new program proposal requiring 7 out of 10 general education courses meets the general education requirement and waivers are not needed. A cross-registration policy is being developed; however, campus residency requirements still remain.