

Faculty Assembly Minutes

February 26, 2015; Donovan G152

Quorum Reached – Started at 12:35 pm

- I. Approval of the Agenda **Approved by clear majority**
- II. Approval of the Minutes of the January meeting **Approved by clear majority**
- III. Announcements –
 - a. President Geer – Discussion on length of tenure track reappointments. Current policy will be determined on a case-by-case basis with a more permanent policy being considered based on discussions with the CEO.
 - b. Provost Bill Durgin
 - College Council – Uniform consent rule has been adopted for student conduct re sexual assault
 - Admissions – Number of applicants is about the same as last year - SAT scores up 40 points
 - Albany applications are down but SAT scores up
 - Student showcase April 3
 - Commencement Speaker – Dr. Ioannis (Yannis) Miaoulis President of Boston Museum of Science
 - Endowment funds from CNSE are now combined into a single fund for SUNY Polytechnic
 - Web redesign is being contracted out
- IV. Two motions from Executive Committee
 - Motion regarding one-year contracts:

One-year contracts for tenure-track faculty have many disadvantages from both the institutional perspective and the candidate's perspective. While cognizant and respectful of presidential prerogatives in the personnel process, the Faculty Assembly of the Utica Campus of SUNY Poly nonetheless urges that one-year appointments be reserved for exceptional circumstances.

Unanimously approved
 - Motion requesting meeting with administration to more clearly delineate expectations for non-tenured faculty:

The Faculty Assembly of SUNY Poly's Utica campus requests a meeting of the administration with its Personnel Committee. The purpose of the meeting is to articulate a jointly agreed document that more clearly delineates the expectations for renewal of term appointments and for tenure and promotion in order to mitigate unnecessary confusion and uncertainty.

Unanimously approved
- V. Committee Reports
 - a. Academic Personnel Carlie Phipps, chair
 - Guidelines and Recommendations to Tenure-Track Candidates for Preparing Portfolios (Attachment 1)

Discussion regarding requirements for evaluations of faculty who are not in a tenure track (e.g., lecturers, clinicians) – open question

Call the question – Motion to call the question approved with 2 abstentions

Motion approved with 1 abstention

- Classroom Observation Policy (Attachment 2)
- Change noted in red: This policy sets forth guidelines to be followed in classroom observations for faculty **holding academic rank as defined by Art. II, 1.j. of the 2014 Policies of the SUNY Board of Trustees:**

Motion to send motion back to personnel to determine if this is a policy or a guideline

Motion approved – 28 in favor, 8 opposed, 6 abstentions

- Policy for Emeritus Faculty (Attachment 3)

Motion approved unanimously

- Point of Information - Memo: Utica campus personnel process (Attachment 4)
- b. Planning and Budgeting - Roger Cavallo, chair
 - Motion Proposed Procedure for Initiation of Undergraduate Programs (Attachment 5)
 - Changes – Normal governance should be followed in instituting new programs
 - Noted that SUNY Poly Governance committee will meet and discuss need to create a single plan for the merged Institute
 - **Motion approved with all in favor and one abstention**
- c. Technology – Jennifer Klimyk-Yingling, chair
 - Update: email system (Attachment 6)
 1. Discussion about the possibility of a two-tier system and whether or not faculty will have input as regards the decision.
 2. Google Survey results discussed (Attachment 7)
 - Information Technology Security
- d. Evaluation of Academic Administrators Kristina Boylan, chair
 - Point of Information - Evaluation of the Academic Year 2013-14 Evaluation Process for the Provost (Attachment 8)
 - Discussion needed on membership and mission of the committee
- e. Academic Quality – Amos Confer, chair - No actions
- f. Distance Learning – Donna Silsbee, chair
 - New SUNY exam proctoring system -
 - Our Learning Center is being added to the list of proctoring centers
 - Blackboard rolls out in the summer of 2015
 - Distance Learning Director description submitted to Dr. Durgin
- g. Grad Council – no actions
- h. Academic Affairs – no actions
- i. Curriculum – no actions
- j. University Faculty Senator Ron Sarner - Updates

- VI. Update: Logo Working Group
- VII. Update: Governance working group
- VIII. Motion for Adjournment at 1:55 pm approved