

Minutes of Faculty Assembly Meeting, 4/30/15, Kunsela Lecture Hall

Convened at 12:35 p.m.

- Approval of the agenda - Approved
- Approval of the minutes of the March, 2015 meeting – Approved unanimously
- Announcements
 - o Dick Collier recognized as Senator Emeritus
 - o Ronald Sarnier University Faculty Senate Fellow (only 3rd to be awarded honor)
- Provost Bill Durgin: Updates
 - o Middle States
 - Writing assignments to self-study team, progress reported
 - Faculty, by department have to demonstrate “closing the loop” via assessment for programs (caucuses) have records, process
 - o Strategic Plan
 - >170 answers to web survey
 - Will be processed over next 2 weeks
 - Draft document will be distributed to campus
 - WD objective: where we will be in 5 yrs
- Elections of Chairs to Faculty Assembly Committees:
 - o Academic Affairs – Rosemary Mullick – Approved by clear majority with one abstention
 - o Curriculum – No nominations – Tabled and appointment postponed to the Fall
 - o Planning and Budgeting – Roger Cavallo – Approved by clear majority with one abstention
 - o Secretary – Ron Foster, Russ Kahn nominated
 - Russell Kahn elected by a vote of 25-17
- Election of 2 representatives, Campus Safety Committee - Lorraine Kane and Doreen Rodgers
- Committee Reports (Motions noted)
 - o Academic Affairs – Daryl Lee Chair
 - **Proposed addition to the Transfer Credit Policy**
 - "The level at which credit is earned for a specific course (e.g. lower division or upper division) is retained when that credit is transferred to SUNY Polytechnic Institute."
 - o **Passes by a clear majority**
 - **Request from Curriculum Committee for clarification regarding “Permission of the Instructor” for curriculum actions:**
 - "Regardless of whether 'Permission of Instructor' is identified as a pre-requisite for enrolling in a course, the duly designated authority over a course as determined by the faculty in the discipline (e.g. the course instructor, coordinator, chair) may provide an override to permit a student to enroll in the course."
 - **Clarification – vote not required.**
 - Report from Academic Assembly – General Education Foreign Language Policy (see attached). No recommended action at this time.
 - o Academic Quality – no actions

- Curriculum – no actions
- Distance Learning – Donna Silsbee – policy being developed for Distance Learning – no actions
- Evaluation of Academic Administrators – no actions
- Graduate Council Approved MS in Accountancy – no actions
- Personnel – Donna Silsbee for Carlie Phipps who could not attend - Classroom Observation Policy (see attached)
 - Motion – Classroom observation guidelines should be an appendix to the Guidelines for Development of Faculty Portfolios.
 - Friendly amendment from Dr. Linda Weber (no need for a vote) to change observation requirement from every semester to every year
 - **Passes unanimously**
- Planning and Budgeting – Roger Cavallo – report for discussion on GA support
- Technology – Report by Jennifer Klimek Yingling – Meetings with IT staff regarding the New York State policy on IT security
- UFS Senator – Review report
- New Business
 - Family medical leave (attached)
 - Move to send to Executive Committee – Approved by a clear majority