

Faculty Assembly/Staff Assembly Joint Meeting and Faculty Assembly Meeting

September 24, 2015; Kunsela Lecture Hall

Quorum Reached

Note – Prior to the normal start of the Faculty Assembly meeting a special Joint meeting was held to elect members of the new Governance Council.

Special Joint Faculty/Staff Assemblies meeting started at 12:08

- I. Approval of the Agenda – Amended - Two open members added to governance - **approved**
Point of Information: Governance Council was ratified Sept. 10th by the Utica faculty by a vote of 73 yes, 5 no, and 1 blank ballot.
- II. Joint Session with Staff Assembly
 1. RESOLUTION TO TEMPORARILY AMEND THE SUNY POLY GOVERNANCE COUNCIL BYLAWS
Whereas the Bylaws of the SUNY Polytechnic Institute Governance Council stipulate that the terms of members of the Governance Council and its five Standing Committees shall begin September 1st, and
Whereas the last vote required to ratify the Bylaws did not take place until after September 1st, 2015, and
Whereas the Assemblies and the Student Associations at each site need time to secure candidates and hold elections for those positions,
IT IS HEREBY PROPOSED that for the 2015-2016 academic year only the deadline for each site to select its membership on the SUNY Poly Governance Council and its Standing Committees shall be October 15, 2015. **Unanimously approved**
 2. Election: co-chair, SUNY Poly Governance Council – Maarten **Heyboer**
No other nominations; motion made and passed to accept a single unanimous ballot
Approved unanimously with two abstentions
 1. Elections: co-chairs and 2 representatives for the Governance Council's Standing Committees:
 1. **Academic Affairs**
 - a. Co chair Carlie Phipps – No other nominations; motion made and passed to accept a single unanimous ballot
Approved unanimously
 - b. Members –
 - i. Kathleen Rourke and
 - ii. Darryl Lee
No other nominations; motion made and passed to accept a single unanimous ballot
Nominations elected unanimously for both

2. Academic Assessment

- a. Co-chair – Coskun Cetinkaya
- b. Members
 - i. Joanne Joseph
 - ii. Robert Edgell

No other nominations; motion made and passed to accept a single unanimous ballot passed

Nominations elected unanimously for both

3. Academic Staff Status

- a. Co-chair Ron Foster

No other nominations; motion made and passed to accept a single unanimous ballot.

Nomination elected unanimously

- b. Members (only committee with three members)
 - i. Elizabeth Campbell
 - ii. Louse Dean Kelly
 - iii. Lorraine Kane

No other nominations; motion made and passed to accept a single unanimous ballot.

Nominations elected unanimously for all.

4. Policy, Planning, and Budget

- a. Co-chair – Linda Weber

No other nominations; motion made and passed to accept a single unanimous ballot.

Nomination elected unanimously

- b. Members
 - i. Jennifer Adams
 - ii. Ron Sarner

No other nominations; motion made and passed to accept a single unanimous ballot.

Nominations elected unanimously

5. Technology, Libraries, and Distance Learning

- a. Co-chair – Jennifer Yingling

No other nominations; motion made and passed to accept a single unanimous ballot.

Nomination elected unanimously

- b. Members three candidates; **vote held**
 - i. ***Beth Tollman 41**
 - ii. Kevin Volo 36
 - iii. ***Steve Schneider 43**

Beth Tolman and Steven Schneider elected

- 6. **University Faculty Senate – one**
 - a. **Dan White from Albany**
 - b. **Carlie Phipps from Utica**

No other nominations; motion made and passed to accept a single unanimous ballot.

Nominations elected unanimously

- 7. **Two at large members to Governance Council**
 - a. Election: Utica site’s candidate for University Faculty Senator
 - i. Louise Kelly
 - ii. Steve Perta

No other nominations; motion made and passed to accept a single unanimous ballot.

Nominations elected unanimously

Joint Faculty/Staff meeting adjourned at 1 pm

Regularly Scheduled Faculty Assembly meeting begun at 1:02

- III. Amend agenda to elect a new faculty assembly chair
 - a. Unanimously opposed in favor of delay until next meeting
 - b. First item on next meeting’s agenda is to elect a new chair
- IV. Approval of the Minutes of the April 2015 meeting - **Approved**
- V. Election – Curriculum Committee chair -
 - a. Coskun Cetinkaya - unanimous
- VI. Election – College Association Representative
 - a. Louise Dean Kelly - unanimous
- VII. Motion: Amend Article 4.I.A of the Utica FA Bylaws intent is to have co-chair of Governance Council and Faculty Senator or alternate (when Senator is from Albany) attend and report to Executive Council
 - Approved unanimously – place on agenda for next Faculty Assembly meeting.**
 - a. Current language: “The Executive Committee shall consist of the Chairperson and the Secretary of the Assembly, the Chairpersons of the standing committees and the Faculty

Senator. The Faculty Senator will serve as a nonvoting member of the Executive Committee.”

- b. Proposed amendment: Add the Alternate Senator and the co-chair of the SUNY Poly Governance Council as non-voting members of the Executive Committee so that the amended version of Article 4.1.A will read: “The Executive Committee shall consist of the Chairperson and the Secretary of the Assembly, the Chairpersons of the standing committees, the co-chair of the SUNY Poly Governance Council, and the Faculty Senator or Alternate. The co-chair of the SUNY Poly Governance Council and the Faculty Senator or Alternate will serve as a nonvoting member of the Executive Committee.”
 - c. Rationale: The position of Senator and Alternate will rotate between the sites, and the Alternate should serve on the Utica Executive Committee when the Senator is from the Albany site.
 - d. **Rationale: The co-chair of the Governance Council should be a member of the Executive Committee so that the co-chair will be required to report to the Executive Committee at every meeting to underscore that the Governance Council is a creature of and accountable to the site governance bodies.**
- VIII. Motion: The Utica members of the governance working group shall form an ad-hoc committee to review whether anything needs to be added to the FA’s bylaws in light of the recently ratified SUNY Poly Governance Council bylaws. The ad-hoc committee shall report to the Executive Committee and Faculty Assembly at their respective October meetings.
Motion passes unanimously
- IX. Faculty Handbook
- 1. Whereas there is no link to the current Faculty Handbook on the Provost’s Web page; and
 - 2. Whereas the only link to the current Faculty Handbook is on the Faculty & Staff Web page and does not work; and
 - 3. Whereas the current link on the Provost’s Web page goes to a draft version of the Faculty Handbook; and
 - 4. Whereas this draft version contains outdated information; and
 - 5. Whereas supplying faculty with current, correct information is vital to them for the performance of their professional obligations; therefore
 - 6. BE IT RESOLVED that the Faculty Assembly asks the Provost to work with the SUNY Poly Governance Council as soon as it begins to function to develop a current, correct Faculty Handbook; and
 - 7. BE IT RESOLVED that the Faculty Assembly asks the Provost to provide electronic access to the current Faculty Handbook through his Web page and the Faculty & Staff Web page
- Motion passes unanimously**
- X. Calendar Fall 2015 FA meetings
- 1. Thursday October 22
 - 2. Tuesday November 24
- XI. Committee Reports
- a. Academic Affairs – No meeting
 - b. Academic Personnel –

1. Concern for Emeritus policy – Provost sent out a draft – you would have to apply for Emeritus status (currently it's automatic)
 2. No information on who is up for review
 - c. Academic Quality – No meeting
 - d. Curriculum – No meeting
 - e. Distance Learning – Donna Silsbee- Concern about Director of Distance Learning
 - f. Evaluation of Academic Administrators – Krystina – Looking for a representative
 - g. Graduate Council – Get actions in a week ahead of time
 - h. Planning and Budgeting
 - i. Technology – Jennifer KlimekYingling
Acceptable Use Policy still no update
Need for way to have joint meetings with Albany site
- XII. Other New Business –
- XIII. Announcements
- a. Bill need information for IRB at deadline date
 - b. New Patent policy – encourage input
- XIV. Adjourn