



## EMERGENCY CONTACT CARD

Where to Turn  
In the Event of an Emergency

(see reverse)

**E**mergencies can arise at any time and from various man-made or natural causes. The best way to minimize potential loss and speed up the process of recovery from hurricanes, snow storms, fires, and other events is to plan ahead. In compliance with the Federal National Incident Management Systems (NIMS) standards, the University has developed a comprehensive Emergency Management Plan, established a highly trained Emergency Management Team, and in the event of an emergency, can activate an on-site Emergency Operations Center. During an event on campus, emergency responders follow the Incident Command System (ICS) structure, which ensures effective management of people, organizations, and resources utilized during an emergency.

This brochure will provide a brief overview of the practices and efforts used by the University Police Office of Emergency Management to provide for a safe and caring environment for students, faculty, and staff here on campus.

Emergency Management  
Stony Brook University  
Stony Brook, NY 11794-5501



## UNIVERSITY POLICE OFFICE OF EMERGENCY MANAGEMENT

**Campus Safety.**  
**It's our job,**  
**but it's everyone's**  
**responsibility.**



## Emergency Management Priorities

The overall goal of Emergency Management at Stony Brook University is to address the five phases of emergency management, which are:

- 1. Prevention:** Those capabilities necessary to avoid, prevent, or stop a threatened or actual event or crisis.
- 2. Protection:** Those capabilities necessary to secure the university and its community from acts of terrorism and manmade or natural disasters.
- 3. Mitigation:** Those capabilities necessary to reduce the loss of life and property by lessening the impact of disasters.
- 4. Response:** Those capabilities necessary to save lives, protect property and the environment, and meet basic human needs after an incident has occurred.
- 5. Recovery:** Those capabilities necessary to assist the campus community and those affected by an incident to recover effectively, including but not limited to rebuilding infrastructure, providing interim or long-term shelter, restoring services, and restoring resources.

## Potential Emergency Situations

The Emergency Management Plan establishes the procedures and organizational structure to respond, control, and recover from many emergency incidents including:

- Acts of Terrorism
- Civil Disturbance
- Explosions
- Fire
- Flooding
- Food-borne Illness
- Hazardous Materials
- Severe Storms
- Utility Failure
- Pandemics

## Emergency Communications

In the event of an emergency, information will be communicated to the campus in the following methods:

**Text and Voice Message:** Text and voice messages may be sent to students, faculty, and staff. Individuals should be aware that they need to sign up to receive these important messages. To sign up, simply log in to SOLAR and click on the SB Alert emblem.

**E-Mail Notifications:** During an emergency, messages may be sent out to the campus community. These messages include both emergency alerts and informational advisories.

**Campus Siren:** The University has installed an outdoor siren on the main campus. To learn what to do when the siren is activated visit [www.stonybrook.edu/emergency/siren](http://www.stonybrook.edu/emergency/siren).

**SB Alert Web-Page:** During an emergency, vital information will be posted on the Stony Brook homepage linking you to the SB Alert page. To become familiar with this page visit [www.stonybrook.edu/emergency/alerts](http://www.stonybrook.edu/emergency/alerts).

**SB Advisory Web-Page:** In the event of non-emergency incidents that do not pose an imminent safety threat, information may be posted to the SB Advisory page. To become familiar with this page visit [www.stonybrook.edu/emergency/advisories](http://www.stonybrook.edu/emergency/advisories).

**Voice Capable Alarms and Digital Signs:** The Office of Emergency Management can also utilize more than 15 LCD signs and voice capable fire alarms throughout key buildings to transmit messages in an emergency.



## To Report an Emergency

If you become aware of a possible emergency situation, please call University Police at 911 or 333 from any campus phone, for (631) 632-3333 using a cell phone.

If you have any questions, please contact:

**Lawrence Zacarese**, Director  
(631) 632-6540

**Hilary Wolfskill**, Staff Assistant  
(631) 632-3046



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## SITUATION LEVELS

|                |  |
|----------------|--|
| <b>LEVEL 5</b> | This incident has a significant impact on the campus as well as surrounding jurisdictions or may be a national incident. It will require the University to work cooperatively with outside agencies. This incident will extend into multiple operational periods. Example: A large natural disaster, terrorist attack or power outage affecting the entire region. |
| <b>LEVEL 4</b> | This incident is an event that causes loss of life or serious physical injury or causes significant property damage. It may also include an incident causing large scale disruption of services on campus. This incident may extend into multiple operational periods and will require the assistance of outside agencies. Example: A hazardous material spill.    |
| <b>LEVEL 3</b> | This incident has the potential to threaten life or may cause significant property damage or disruption of services. This event may require the assistance of outside agencies as well as the collaboration of on campus resources. Example: Fire in a building that causes evacuation or a criminal act that may affect others.                                   |
| <b>LEVEL 2</b> | This incident is an unplanned event that has the capability of impacting the health of the campus community or may cause property damage. This event may require the assistance of outside agencies as well as the collaboration of on campus resources. Example: A small Residence Hall room fire or a severe storm that results in cancelled classes.            |
| <b>LEVEL 1</b> | This incident is a minor emergency that can be contained using a minimal amount of campus resources and is usually completed within a short period of time. Example: A minor utility service interruption such as a water main break or minor electrical outage.   |



**Emergency Notification System**  
In case of an emergency, check the following sources for more information:

**Stony Brook Web Site**  
[www.stonybrook.edu](http://www.stonybrook.edu)  
**Campus Cable Channel**  
**WUSB 90.1**

**To Report an Emergency**  
To report a police, fire, medical, or other emergency call University Police:

**Dial 911**  
**From any campus phone**  
**Dial (631) 632-3333**  
**From any cell phone**

