

Lounge Advisory Committee Bylaws (RCC Revision 03/08/2004)

The GSO Lounge Advisory Committee Bylaws shall supplement the GSO Constitution and the GSO Standing Committee Bylaws on the governing of the GSO Lounge Advisory Committee.

Article I – Lounge Advisory Committee Purpose.

- A) The Lounge Advisory Committee, as mandated by the Graduate Student Organization (GSO), shall work in conjunction with the Graduate Student Lounge (GSL) management, heretofore Faculty Student Association (FSA), as per Agreement established between GSO and FSA to oversee the operation of the GSL. The Agreement comprises a properly signed document between FSA and GSO.

Article II – Lounge Advisory Committee Structure.

- A) As mandated by the GSO constitution, **Article VII.B.6**, the Lounge Advisory Committee (Lounge Committee) shall consist of at least four (4) and no more than seven (7) voting members. Voting members must be GSO members; one must be a GSO senator, and one must be the GSO Treasurer. An unlimited number of alternates are allowed. Alternates may become voting members, as space allows, in order of seniority on the committee. Two (2) members of the Graduate Student Lounge (GSL) managing organization (e.g. Faculty Student Association or FSA) may serve as non-voting members and they are not subject to formal confirmation from the GSO or Lounge Committee. The GSL manager shall serve on the committee as a non-voting member.
- B) The Lounge Committee shall meet at least once a month with the time and place announced in advance.
- C) The agenda of the Lounge Committee should include:
 - a. The chairperson's report, including significant activities, the status of the GSL and budget reports, management issues, and programming review;
 - b. Future programming and scheduling of events at the GSL. A minimum of 2 months scheduling is required in order that proper advertisement and preparations can be made;
 - c. Future planning of other activities as mandated by the GSO for the current year;
 - d. Proposed GSL budget revisions;
 - e. Proposed revisions of this document;
 - f. Proposed GSL guidelines;
 - g. Providing documented feedback to FSA;
 - h. Other proposed agenda items.

Article III – Powers and Duties of the Lounge Advisory Committee.

- A) Establishing an Agreement between FSA and GSO whenever requested by either party.
- B) Overseeing the budget and operation of the GSL.
- C) Establishing GSL guidelines as stipulated by any GSO responsibilities referred to by the Agreement.
- D) Making recommendations for management and staffing of the GSL in feedback to FSA. The Lounge Committee may review the GSL manager and staff and may recommend new management or staff.
- E) Organizing events mandated or approved by the GSO.
- F) Promote the GSL by advertising and marketing programming, events, and services.

This document was last revised in March 2004 and approved in the March 2003 senate meeting.
This document was last revised in January 2006 and approved in the February 2006 senate meeting.