

DIRECTOR'S COUNCIL
November 1, 2006

Dennis Andersen & Susan Allen-Bosco: (Serials Acquisitions and Control)

(1) We are fortunate to have hired Dianne Cyrus as our new Periodicals Receiver. She is a quick learner who will no doubt prove to be a great asset in the future.

(2) We have finished updating various serials fund code lists following the fiscal year close. A share folder has been established for these, with this information for all staff to see. An e-mail concerning this has been sent out to all staff members.

(3) The basic serials receiving operation is up-to-date; we are also starting to chip away at the binding backlog.

Dana Antonucci-Durgan: (Chemistry Library)

We have observed an increase in traffic in the Library over the past month or so which is perhaps due to the new Chemistry Learning Center located across the hall from the Library. Looking at the gate count statistics, library traffic increase by more than 25% this October as compared to October 2005.

On October 23rd, I taught "Introduction to Endnote for Chemists". The workshop focused on importing citations from SciFinder Scholar, Web of Science and Crossfire Beilstein/Gmelin into Endnote.

SciFinder Scholar is now available off-campus via the VPN.

Nathan Baum: (Digital Resources)

Electronic Resources:

>Aimee has been trained in the Aleph Acquisitions and e-req systems and has begun processing orders for e-resources with a great deal of help from Acquisitions and Serials staff.

>We hired a grad student to assist Aimee to verify holdings and access for electronic journals. This has proven to be very helpful.

>We met with Phil Doesschate, Fang Peng, and Heng (Helen) Xue to discuss issues relating to ERMS.

>Getting expensive items through the entire purchasing process continues to be time-consuming and complicated. We're trying to develop a list of expensive items and a tickler file to alert us when the process needs to begin each year for each title.

Digitization:

>Our local ContentDM implementation is still not complete. As of this writing, the collections which are now hosted locally are not accessible. Disk space allocation for the ContentDM server has not been finalized either. Further discussions with DoIT and other interested parties (Art Department) will need to take place to address some of these issues.

>Jason has been preparing some issues from a collection of Russian Translation journals on CD's for access on SUNY dSpace. Eventually, 8 years of backfiles will be loaded and made available

to SUNY libraries that had subscriptions to those years. Jason will be able to train a student to do most of the basic processing involved.

Web:

>Have had several updated pages—database subject guides, research website lists, department and team pages--sent to me for review and uploading to our web server. Currently working on an FAQ list about CJK in Aleph sent to me by Min to add to our website's "How Do I . . . ?" and on a number of Instructional Services pages submitted by Karen.

SCAC:

>We met Sept. 19th with Chris and Stephen Roberts (U Buffalo library director). One of our major tasks will be to evaluate options when our ScienceDirect contract ends (Dec. 2009). We were asked to come up with 3 scenarios by the end of May 2007. A key factor in any future contract will be whether any additional funds will be made available by the State. For the current contract, Carey Hatch was able to allocate significant funding that helped pay for inflation-based cost increases. A related issue is to determine whether the costs can be shared more fairly by adding a usage factor into the calculations. Stony Brook and Buffalo currently benefit the most from the contract; Stony Brook averages \$3.00 per article downloaded.

David Bolotine: (Cataloging)

The Good Times Book Store in Port Jefferson has sent us 178 boxes with over 4,000 monographs covering a wide variety of subjects. Processing of this collection, now stored in the basement, has begun.

The S.U.S.B. art pamphlet collection of over 2,400 items is a locally created, circulating, bound together, and sorted by category group of materials which was a cataloging project completed in the 1970's. Recently a large number of similar pamphlets was selected for addition to this open ended collection. The existing holdings can be viewed by a STARS Browse call number search of NX1000.

Requests for e-resource cataloging are on the rise. A recent example is a collection of government documents on education from New Electronic Titles Online submitted for entry into STARS. They now appear on the enhanced New Books list which now displays e-books.

Barbara Brand: (ILL)

We have begun planning for expedited ILL loaning between Stony Brook and Suffolk County Libraries. Chris and Kevin Verbese, Director at SCLS agreed that this would be desirable. I will be working with Flo Denny and Kristina Famer, head of ILL there, to work out the best way of sending and receiving requests. Then we will go back to our organizations to see what kinds of things can be loaned and how we will retrieve and send. Chris has appointed Godlind and David to work on this with me.

Sherry Chang: (Public Services)

The library situation at **Southampton** is as follows until further notice.

SBU now owns the Southampton campus. This includes the library building. However, LIU continues to own the print collection in the library and plans to move it to other sites before the beginning of AY07-08. During this AY, the print collection at Southampton will be managed by LIU's online catalog. LIU staff will keep the library open M-Th 10 am - 6 pm and Fri 10 am - 4 pm.

The library is open to SBU students who may use the building and the collections in-house. SBU students may also request guest borrowing privileges from Bill Roberson, the LIU librarian in charge. SBU students may access SBU's electronic resources in the Southampton SINC site. SBU students must come to the main campus to borrow materials and to pick up ILL materials: for now, there is no delivery of print materials to Southampton. We offer on-line reference service for the Southampton campus:

<http://www.stonybrook.edu/library/services/reference/ask.html>

After weeding the astronomy monographs, **Math/Phy/Astronomy Library** will finish the project of sending books to the remote storage site in a couple of weeks.

Janet Clarke: (Library Instruction Team)

-We had a joint Technology Meeting (Instruction Program, Reference, IT, Library Admin.): Classroom scheduling priorities and policies were reiterated and everyone was informed that policies will be enforced because of high demand.

-WRT Faculty meeting: Conducted a Brown Bag session on library resources. Aimee De Chambeau talked about her experiences with the Journalism program. Had a very productive discussion about library instruction sessions.

-New speaker phones in classrooms will enable conference calls, webinars. Contact Janet, Karen, or Maryanne about scheduling these types of meetings.

Richard Feinberg: (Preservation)

I attended the NYS Comprehensive Research Libraries Preservation Administrators' fall meeting last week in Albany. The focus was on developing grant proposals for projects that would be in addition to the work that is supported by the annual statutory grant. We develop these "coordinated" proposals each year. Last year, Stony Brook took part in one with Columbia and NYU for the preservation photocopy of oversized, brittle volumes containing colored illustrations. We submitted nine of Cynthia's scarce atlases for this.

The group is also planning a publicity campaign for its twenty fifth anniversary. This group (the Big 11) is the only one of its kind in the country. That is, only New York State has passed legislation that establishes an annual preservation grant for its major research libraries.

Chris Filstrup: (Library Administration)

I gave a library status report to the **Senate** on 9/11. I stressed the diversity of our print and electronic collections; high use of the building and electronic resources; erosion of the monograph budget by high inflation rate of STM serials. I asked for faculty support in moving low-use print materials to storage. Of course, this generated some discussion.

The **strategic plan** (already distributed) is ready for publication and external discussion. Please send final edits to me asap. I will present it at this month's Senate Library Services Committee meeting. We will formally review progress in April.

Southampton new belongs to SBU. Sherry distributed a statement of our services. President Kenny is committed to finishing the new library building which will be a multi-purpose (reference collection, lots of computers, a variety of study areas, classroom, café) facility.

As a follow up to the unveiling of the **George Washington letter**, I met with curators at the International Spy Museum in Washington, DC. They own one GW letter and will consider lending it for an exhibition. A large collection of American Revolution documents related to Long Island resides at the Library of Congress. The Historical Documents Advisory Board is working on four activities: 1) public lectures; 2) a scholarly conference, possibly part of the SBU's 50th anniversary celebrations; 3) programs for public schools; 4) fundraising to purchase more documents. We purchased at auction a second American Revolution document – a letter by Nathaniel Woodhull, the general who led the patriot troops at the Battle of Brooklyn. (He lost but most of the army escaped to fight another day.)

NYSHEI is partnering with the State Library to propose legislation – Academic Research Information Access -- which will make available \$15M for high end electronic resources available to all New York academic libraries. This would be on top of Novel funding which provides general electronic resources to all the libraries in the state. If funded, this is a small step toward securing significant academic library funding tied to economic development. NYSHEI is also looking for a new executive director. (ARIA handout)

Brigitte Howard: (Documents Receiving & Serials Cataloging)

This morning (Halloween) Clancy is coming for a pick up. They are bringing all the Japanese books. Because of the elevator not working for so many weeks, they won't be able to take all the materials we have processed. So we will have another pick-up in a few weeks. Fang was able to print by chart number a list of all the nautical charts already cataloged. That means that Lorraine will be able to process those maps whose series are cataloged and put aside the maps whose series is not yet cataloged.

Germaine Hoynos: (Personnel)

Resignations, retirements, terminations:

Godlind Johnson: (Science & Engineering Library)

Daniel Kinney: (Technical Services)

The Tentaroh Inoh Collection will be brought to Stony Brook on Tuesday, October 31. The collection was shipped from Tokyo and has been stored at Clancy until space became available in the library. It will be stored on the fourth floor. The collection was acquired with the help of Dr. Sachiko Murata of the Asian and Asian American Studies Department.

Selectors Meeting: There was a selectors meeting on October 26. The topics discussed were the acquisitions budget for Fiscal Year 2006-2007, developing guidelines for sending materials to offsite storage, and weeding the Reference collection. Selectors have received half of the budgeted monograph allocations for FY 2006-2007; however, unless more funds are received from the Provost's Office, it will not be possible to allocate the remaining 50%. The library is looking at publication dates as a criterion for sending materials to the Offsite Collection. Selectors interested in working on a draft of guidelines for selecting materials to be sent offsite should contact D. Kinney. Subject specialists are asked to help weed the Reference collection in the Central Reading Room. The goal is to complete this project within one or two months so that the Reference Department can make use of needed space.

James LaPiano: (Building Manager)

1. The Japanese Collection has been received located in N4065.
2. DoIt temporary office space ready for occupancy N 4015.17&18.
3. Maps Library space complete N 4023.
4. New fourth floor classrooms ready for use when electrical problem is diagnosed and repaired.
5. Elevator problems have increased and retrofits are a long way off because of beaucracy.
6. Chinese and Asian group now occupying N4061.

Min-Huei Lu: (Acquisitions)

Nothing to report at this time.

Kristen Nyitray: (Special Collections)

- 1) Collections processed with online finding aids: Radical Education Project; Peter McFerrin Clarke; Helen Hull Jacobs; Bayard Cutting Arboretum; Alex Pisciotta; Suffolk Inter-religious Coalition on Housing; Suffolk Scientists for Cleaner Power and a Safer Environment; Women's International League for Peace and Freedom; and Union Free School District (Levittown).
- 2) Collections in-process: Dr. John Gagnon; Jacqueline Binnian; John DeMott; and United States Pamphlet Collection. Meredith processed another 89 linear ft. of materials created by the offices of Environmental Defense. The online guide to this collection will be updated this month.
- 3) Collections donated: Additional papers and two important maps from Dr. Lee Koppelman; files from Dr. Joel Rosenthal of History; manuscripts and correspondence from poet Claire Nicolas White of St. James; sketches and photographs from designer Robert Markell of Shelter Island; and University materials from WUSB/Turmoil Radio, GSO, USG, Specula, SBU-TV, and the School of Dental Medicine.
- 4) 137 cubic feet of Registrar records were shipped from the Archives to be microfilmed. We are coordinating these efforts with the Office of the Registrar. Focused Technologies of upstate New

York has been contracted to complete this project. This effort will release 100 feet of shelving space in Special Collections' storage area.

5) Digitization projects:

1. Contentdm is schedule to go live by the end of the October. This will bring us back on-line and allow access to previously completed projects. Additional meetings with IT need to be held in regard to storage capacity and servers.
2. The Statesman digitization project is in-process. Currently, issues can be browsed, but they are not fully keyword searchable. Configuration by DSpace needs to be addressed.
3. The microfilming and scanning of The Stony Brook Press and Blackworld has been scheduled. Preservation has sent out half of the issues.

6) Upcoming event:

TUESDAY, NOVEMBER 7 at 4 p.m.

Waiting 'Til the Midnight Hour: A Narrative History of Black Power in America

Program featuring faculty author Peniel Joseph.

Location: Javits Room, Melville Library, second floor.

Peniel Joseph's book Waiting 'Til the Midnight Hour is a history of the Black Power movement and traces the history of the men and women of the movement - many of them famous or infamous, others forgotten. Drawing on original archival research and more than sixty original oral histories, this narrative history vividly invokes the way in which Black Power redefined black identity and culture and in the process redrew the landscape of American race relations. Sponsored by the University Libraries and Africana Studies Department.

Gisele Schierhorst: (Music)

On October 11, we met with the Music Department's Library Committee to provide an update on the budget and other matters. I described a phone conversation that I had with Robin Holab-Abelman of the Clancy storage facility in Westchester. She assured me that we can house our preservation copies of LP recordings at Clancy if we choose to send them there. This would open up considerable space for the staff area of the Music Library. There is also the option of discarding these cassettes, which are rarely requested or used and may have become dry and brittle with age. The committee members appeared to have little interest in the cassettes and agreed that most of them are in fact candidates for discarding. After we determine what is worth keeping, the plan is to empty the cabinets and call Property Control.

On Wednesday, October 4 during Campus Lifetime (12:40 pm) Andrew Toulas gave a presentation for faculty and TAs concerning electronic reserves, digital distribution of music selections on the campus network, and general music library course reserves policy. Sarah Fuller, Music Department Chair Dan Weymouth, and Peter Winkler were the faculty who attended, along with several graduate students. Also in attendance were Denis St.Clair from the Center for Excellence in Teaching, and Jennifer Adams of Instructional Computing. Other topics that were discussed at this productive and informative session included the potential of podcasting and video streaming for classes and seminars.

Tom Devlin from Northeast Shelving stopped by to look at our current shelving in the Music Library's Seminar Room. He determined that the shelving we have is in part commercial, but also partly customized (which explains why no manufacturer label appears). He offered to draw plans for similar additional shelving and find a vendor willing and able to produce it.

Hélène Volat: (Reference)

Instruction and Reference teams met on September 27 to discuss our problems with the thin clients, their inability to function with the flash drives and other important issues. Minutes of the meeting are enclosed. SEE SEPARATE ATTACHMENT

David Weiner: (Circulation)

On October 19th, a site visit was scheduled for photocopier vendors who may respond to the Outsourcing Proposal finalized by Judy Reese in Procurement. We thank her for all of her hard work in completing this proposal bid as well as the Rental Proposal. Five vendors showed up and after a question and answer period, I took them for a tour of our copier areas. We have a couple of weeks to go before we hear which vendors are willing to offer an outsource service.

2. Ken Doyle has been out for Grand Jury duty since Oct. 10. He'll be back on Monday, Nov. 6. Thanks to Elba for taking care of the copier and fine/bill payment operation during this time.
3. Congratulations to Kristen, Victor and members of The Library Club, who put in a ton of effort and time to create the fabulous Halloween Maze, coordinate the setting up of various clubs in the Galleria and for decorating the Galleria, and for distributing treats to students and staff.
4. Shifting continues, albeit slowly, throughout the Stacks. Thanks to Elaine, Sherry, Godlind, Dana and Paul for approving various titles in their subject area, for removal to Clancy. I will continue to suggest to Subject Selectors, journal titles for Off-Site Storage. Hanne, Kristen and Alan are also looking at their stacks sections for possible Clancy items.
5. As soon as time permits, I will attempt to remove all of the broken down OCE copiers, now that the freight elevator is working again.
6. We are preparing to run the biyearly Aged Bill job.

Charlie Bowman: (DoIT Client Support)

Phil Doesschate: (DoIT Information Systems)

Graham Glynn: (Teaching, Learning and Technology)

- 12 of 14 PCs (10 in NRR and 2 in CRR) are in SINC domain and Raul is close to adding thin clients to the SINC domain. This will enable users to store and access documents from the SB drive.
- The order for the new OS software for the thin clients is in library accounting. This should fix the USB drive issue when it is delivered and installed.
- I have constituted a joint task force with the library to study and implement a single Pharos based printing solution for the SINC and library computers. An interim report is expected from the group by the end of November.

Ken Doyle: (UUP Representative – No Report)