

DIRECTOR'S COUNCIL
September 7, 2005

Dennis Andersen: (Serials, Acquisitions & Control)

(1) Stephanie Gaylor, with the assistance of our graduate student, Chris, has completed the reorganization of the Scholarly Journal, Recreational Reading and Newspaper areas in the Central Reading Room. The reorganization included relocating some of the less scholarly journals with limited retention to the Recreational Reading Section, and conversely, moving some of the more substantive journals previously shelved in the Recreational Reading Section to the Scholarly Journal Section. The Newspaper Section, formerly arranged as foreign and domestic (according to country of publication), has now been integrated into one alphabetical shelving sequence, thereby simplifying the process of finding newspapers for both patrons and staff.

Additionally, new, more readable shelf labels have been created and placed in new clear shelf label holders that were purchased for these three sections. Since current periodicals are shelved alphabetically by title in the Central Reading Room, call numbers have now been added to the labels to further assist patrons and staff in finding corresponding bound periodicals in the stacks as well as corresponding microforms. Obsolete labels have been eliminated and new cross-reference labels added to help avoid confusion. This required considerable research and physical shifting which Stephanie handled with great expertise.

Stephanie did a phenomenal job conducting this labor-intensive, ambitious project. Completion of this colossal task prior to the start of school was a direct result of her tremendous organizational skills. The relocation of materials has resulted in a more comprehensive and easily searchable arrangement while the standardization of the new shelf labels provides uniformity giving the shelves a professional, polished appearance.

We are thankful to Helene Volat and Brigitte Howard for their guidance and input in the decision-making process, as well as to Jeanne Horn for her assistance and cooperation..

(2) Susan and I have been spending a good deal of our time testing the acquisitions, and to a greater extent, the serials, functions in new Aleph 17. This new "re-packaged" version is in many ways more complex and convoluted than the previous one, and requires a whole new learning curve. There are a few problems which we believe need to be solved either by DoIt or ExLibris before we can go live with this system.

Dana Antonucci-Durgan: (Chemistry Library)

- The new 2006 version of SciFinder Scholar has been released and has been loaded on the chemistry Sinc Site computers (Room 432 & 434 and Chem Library), CRR and NRR computers. A request has been sent to Client Support to add the new version to Softweb.

- On August 31 I taught a session of Che606 on how to search SciFinder Scholar 2006 and the Web of Science. Many first year students not registered for Che606 also attended the session. I will teach another session on September 7th on how to search Crossfire (Beilstein/Gmelin) and PubChem.

- Other Chemical Information Workshops:

Introduction to SciFinder Scholar:

SciFinder Scholar is one of the premier databases for searching chemical literature and it is also a valuable research tool for biology, physics, geology and the medical sciences. This workshop will focus on how to search SciFinder Scholar by topic, author, chemical name,

CAS Registry Number and structure. Learn how to locate full-text articles using ChemPort. Experience using structure drawing programs is recommended but not necessary.

Location: Chemistry SINC Site Room 432.

Wednesday, September 28, 1:00 p.m.

Crossfire- Beilstein/Gmelin: A trainer from MDL Crossfire will conduct an all day training session on the latest version of Crossfire-Beilstein/Gmelin at the end of September.

Date and time: TBA

- 4 students from the Spring Semester will return to work at the Chemistry Library this Fall. We have hired and are training one new student and we will need to hire another student worker.

Nathan Baum: (Digital Resources)

Article Linker has now been implemented as a replacement for SFX.

Two major business resources: Business Source Complete is up and running (kind of); Standard & Poor's Compustat should be available by the end of the month.

Numerous database renewals (Sept. to Aug. subscription dates) have been and continue to be processed. Writing justifications for purchases over \$2500 is an annoying bottleneck in the process.

I'll be attending a SUNY Council on Access and Collections Meeting in a couple of weeks. One item of interest on the agenda is a proposal for the SUNY Center libraries to coordinate purchase of university press books. The Council will also meet with the Center directors to discuss ongoing projects and plans.

David Bolotine: (Cataloging)

There is a serious problem hampering implementation of version 17 which has altered and thereby corrupted tens of thousands of headings in the test database. However training in the use of the new system can begin as soon as staff receives access to the new version. Testing with Client Support has begun.

The addition of 143 SUNY Press e-book collection titles brings the total to 468. The importance of this achievement illustrates how a team effort of Do/It and Cataloging staff can load and process an electronic file in a relatively short time.

Barbara Brand: (ILL)

I attended the SUNY Information Delivery Services annual conference in early August. The IDS pilot project has set up an Empire Express-like resource sharing partnership among the SUNY

four-year colleges. All participants use ILLiad, LAND, and the Odyssey document transmission software. The IDS project differs from Empire Express in a shared commitment to 48 hour turn-around time and the ability to study workflow because the ILLiad databases for all participants is housed on a server at Geneseo. Some colleges are closer to others in achieving two days between patron request and availability. The common location of databases for all participants also makes possible collection decisions based on requests unfilled within the system. Ed Rivenburg, the library director at Geneseo and organizer of the project, would like to move on to shared collection development among the colleges.

More interesting than the details of the IDS project was the conflict in the views of the future held by Carey Hatch of the SUNY Office of Library and Information Services and Mary-Alice Lynch, Executive Director of NYLINK. OLIS has invested millions in a shared OPAC for the SUNY system. The union catalog, anticipated as one of the major benefits of using Aleph for all campuses, still has problems. The patron request module is not yet working. Hatch declared that within six months some kind of patron request software will be in place. SUNY patrons will be able to send requests directly to the circulation departments of other SUNY Libraries. Mary-Alice Lynch, on the other hand, has gone on record saying that OPACs are archaic in the age of Google. She recommended using OCLC products (ILLiad, Odyssey, Worldcat, Direct Request) much as the IDS project is doing to give patrons access to material. In this model, a patron would place a request through ILL. If the item he/she requests is available at another SUNY the request could be sent automatically without intervention from the ILL department at the home campus. If not, it would be processed as a regular ILL request. The University Center ILL departments are discussing implementing Direct Request to allow unmediated requests among the partners.

Sherry Chang: (Public Services)

Melville Library Building Hours

OPEN :

Mon.-Fri.: open at 6 a.m.

Sat. & Sun.: open at 9 a.m.

CLOSE:

The campus police follows our CRR closing time to lock the gate and all doors, that is 2 a.m. during the semester, 4 a.m. during extended hours and 11 p.m. during summer etc.....

All doors except the ones of south entrance remain locked when Library is scheduled to be closed.

Doors facing SAC remain open 24/7 year-round for the access of commuter lounge.

Janet Clarke: (Library Instruction)

Instruction Team had meetings on August 18 and Sept. 2.

1. Annual Report: Highlights of the annual report were discussed.

2. Assistant BI Librarian Search: EEO approved the job description on August 15; it posted on August 29.
3. New Business Databases: Nathan announced a new database, Business Source Complete, and gave us training in time for the BUS110 classes. Because of space concerns, Janet will teach a section in Harriman SINC site, which holds 30 students comfortably.
4. FYS101: Because there are so many sections (~100), they are not going to require library tours. Instead, the FYS instructors will be giving a scavenger hunt. Janet will conduct training sessions for the FYS101 instructors along with IC staff.
5. Workshops and Tours Schedules: They are out <<http://naples.cc.stonybrook.edu/lib/libforms.nsf/tours>>; please advertise them whenever possible.
6. New Software: EndNote is the citation management software that the university just got a site license for version 9.0. It is available on softweb. The Libraries will be offering workshops for them. The trainer from Thomson will be at HSC Tuesday, Sept. 13 for beginner and intermediate EndNote training. Those interested on this side are invited to join that training. Web-based training is also available throughout the semester.
7. Blackboard Courses: Blackboard administrators have agreed that we may set up subject "courses" for library resources, such as "Sociology Library Resources." This would function like any other Blackboard course and any student can "enroll" themselves in it to get to the content or go in as "guest." It's not ideal, because the student has to take the initiative to "enroll," but it's a step toward having a greater presence on Blackboard. So all subject selectors are welcome to set up courses in their subject areas and don't forget to point the students to them.
8. New Equipment: New wireless mice are available for use in the classrooms.
9. New Members: Bushra Butt and Cornelia Creel have joined the Instruction Team.

Richard Feinberg: (Preservation)

The department's final report for the year '04-'05 was accepted and approved by the NYS Office of Library Development. I will be happy to make copies avail. to anyone interested upon request.

Chris Filstrup: (Library Administration)

As we read in the newspaper, the SUNY chancellor expressed support for SBU's acquisition of Southampton. I recently updated information on Southampton's library. The budget in 2003/04 was \$1M, about \$550K salaries and \$450K collections and other expenses.

This month's provost/deans meeting: 1) 4,133 new students registered, a record; various departments added 1,500 "seats" by hiring additional instructors to teach additional course sections; spread out over the summer, orientation/course scheduling is going much better than in the past when it was concentrated just before the fall semester begins; 2) SBU is exploring a new journalism major; 3) SBU rose to the rank of 97th in the US News annual ranking; 45th among public universities; Binghamton is 74th among all universities; Buffalo 115th; 3) SBU is establishing a large scale computing center to crunch numbers for all departments/disciplines; headed by Jim Glym, Applied Math; 4) BNL is pushing hard to become a supercomputing center.

We are still waiting for inflation money to be added to this year's budget; approximately \$400-450K.

Susan Kaufman and I met with Leonie Huddy, director of the Survey Center, to begin drafting a survey of undergraduates. This will be on the model of the survey of faculty the Center did for us two years ago. If anyone wants to help design the instrument and/or analyze the data, please see me.

We received an endowment of \$150K from Margot Ammann Durrer, the daughter of Othmar Ammann, who designed many famous bridges (GW, Verranzano, Throgs Neck). This is a discretionary fund.

With one exception, teams (attached spreadsheet) are formed and functioning. We'll member the Web Team after we hire a webmaster.

Brigitte Howard: (Documents Receiving & Serials Cataloging)

On August 17 Clancy came and picked up 3,154 items. We are gathering materials for the next pick up, mostly monographs from Math/Phy library, science journals from the stacks and or Science/Engineering library. This brings us to a grand total of 23,815 items. The records are cleaned and the holdings corrected. The receiving of documents is more or less up-to-date. A lot of little clean up projects were completed this summer (archives, circulation, etc.)

Germaine Hoynos: (Personnel)

Godlind Johnson: (Science & Engineering Library)

The project of scanning and making accessible via ContentDM the CEAS (College of Engineering and Applied Sciences) Technical Reports is completed thanks to Jason's leadership and expertise and the work of Keith and a number of other people. The very earliest reports turned out to be too difficult to scan and will only be listed with a reference to location.

We began shifting the whole bound periodical collection in the NRR, sending titles to offsite, and making room for titles with science call numbers from Main and fourth floor storage - this will probably take a year.

Cynthia has scanned the historical Coastal Survey maps as a preservation measure as well as making them more widely available. An inventory of Long Island historical maps has been completed as well.

Daniel Kinney: (Technical Services)

The NYS Coordinated Collection Development grant was increased to \$28,983 for FY 2005-2006. It had remained at \$24,895 for the past few years. However, the library did not meet the required Maintenance of Effort (MOE) for library materials expenditures (LME). The MOE must be 95% of the average of the two previous years. The LME in FY 2003-2004 fell \$150,471.64 short of the required 95% average. The MOE was \$16.57 less per student than the required

amount (\$163.74 per student instead of the required \$180.31). An application for a waiver from the MOE requirements has been submitted to the NYS Education Department.

During the past month 8 members of the Cataloging Department, 2 members of the Serials Department, 1 staff member in Acquisitions, 1 staff member in the Music Library, and 2 department heads were without their PCs for a period of time. In the Serials Department, for example, Cara Corrigan's computer was affected by the recent virus on August 17. She called early that morning and again the next day, but she was not contacted as to when someone would respond. Her computer was fixed on August 19. Natalie Berman in Acquisitions was also without her computer for 3 days. Stephanie Gaylor requested to have a new laser printer installed on August 15. She did not receive an automated email response, and when she called again on August 23, she was told that there was no ticket for the job. The printer was installed on August 26. Since technical services staff are completely dependent on their computers to do their jobs, there may be a need for a backup plan to cover contingencies like the one last month. All in Technical Services greatly appreciate the help that we received with these problems from Nikia Brown (many thanks to Nikia!).

James LaPiano: (Building Manager)

Min-Huei Lu: (Acquisitions)

- Min finished accounting reports (state, research account and grants) for Acquisitions and Serials Dept. for FY 04/05 and reformatted all networked accounting spreadsheets (included purchase orders, free balance, research accounts, special requisitions etc.) for the new FY 05/06.
- Acquisitions staff took advantage of the “slow time” to improve our knowledge in library new development, especially in book publishing area. Ebrary and BooksInPrint all offer webinar. We took these two free online courses together and were very impressed by the content, structure and capabilities of these databases.
- Min took ExLibris webinar course: Verde: e-resource management to learn about this new tool. It deals with 1) relationships: interfaces, packages and their constituent parts, 2) information: license, administrative information, contacts for support, restrictions, price caps...3) workflows: trials, renewals/cancellations, implementing access, notifying relevant staff. It can also link to Aleph Acquisitions. It seems to be a very complex management tool.
- Kathy and Min started to test different scenarios on Aleph 17 Acquisitions/Serials module.
- Siku Quanshu 四庫全書:
We bought and installed the electronic version of Siku Quanshu (Wenyuange edition) in a dedicated computer in the Main Library, Central Reading Room in 2003. The original stroke and radial based e-SKQS input system is not very easy to use. With Raul Gonzalez's help, we have implemented window language bar on that work station. Thus, we can choose as input to Siku Quanshu either by Chinese (Taiwan) Zu yin, Chinese (PRC) pin yin, Japanese or Korean. This should speed up the time of inputting Chinese characters and help patrons doing their research.

In case you are not familiar with Siku Quanshu. Here are some descriptions:

The Siku Quanshu -- Complete Library of the Four Branches of Literature -- was compiled during the years 1773-1782 under an edict from Emperor Qianlong. It includes 3,460 works and 36,000 volumes of pre-modern Chinese writings under four classifications: Jing (Classics), Shi (history), Zi (philosophy) and Ji (Literature). It covers a wide range of subjects including the classics, history, literature, philosophy, geography, politics, governmental rules and regulations, economics, society, astronomy, science, technology, medicine, and more. It is the most comprehensive encyclopedia of Chinese scholarship from antiquity to the 18th century. Seven copies of the Siku Quanshu, all written by hand, were originally created. Due to wars and civil upheavals throughout Chinese history, only three complete sets of the original copies exist today. The Wenyuange edition is the first copy, produced in 1782. Siku Quanshu, being the largest encyclopaedic collection of Chinese classical works systematically compiled, provides an extremely valuable treasure for scholars who are interested in Chinese studies.

The Siku Quanshu (Wenyuange edition) electronic database, developed by Digital Heritage in Hong Kong, is a full-text retrieval system that contains texts of the entire Siku Collection, with approximately 800 million Chinese characters. There are total 182 CDs in this professional version. Dan Gillmor of Mercury News Technology Columnist referred this Chinese database as “a gift to humanity”.

Kristen Nyitray: (Special Collections)

- 1) The department will again host the national AIDC conference, “Truth in Technologies 2005: Supply Chain RFID” on October 27 and the AIDC 100’s annual meeting on October 28.
- 2) We are working with *The Statesman* on their SBU History Series by assisting with fact-checking and providing them with photographs to accompany articles.
- 3) We received the archives of the *Quarterly Review of Biology* in August. A display featuring items pertaining to Dr. Bentley Glass, editor of the *QRB* and SBU’s first distinguished professor of biology, will be on exhibit in the North Reading Room next month.
- 4) The digital videos of the Melville Authors Series will be uploaded to Content dm this month.
- 5) All of the SBU-TV programs from 2004 -2005 have been acquired for inclusion in the University Archives.
- 6) Phase one of *The Statesman* Digital Project, which focused on the digitization of the newspapers, is complete.
- 7) At Homecoming Weekend, we will display yearbooks and other artifacts at the Expo Tent with members of the PPT. We will also be providing a display for the alumni tent again this year.
- 8) Collections in-process are the Southampton Fresh Air Home, C. David Heymann *Georgetown Ladies’* archive, AIDC Collections, and Environmental Defense.
- 9) An article that documents the Special Collections Department and University Archives at SBU by Kristen and Jason was published in the Summer 2005 edition of *Metropolitan Archivist*.

_____ : (Computer Science)

Gisele Schierhorst: (Music)

We are still awaiting monitors for the Music Library's new public computers. Staff from Networking came in yesterday to install a high-speed connection from the server to the Audio Technician's office. ADVEX from Freeport is ready to mount custom-made security hookups to the machines as soon as everything arrives and is in place.

The final candidate for the SL-1 circulation position will be interviewed next week. It was essential to hire three new students to keep the Music Library open during evening and weekend hours.

I am teaching the first three sessions of MUS 500, a required seminar in basic research for new students in the Music Department's musicology program.

A meeting was held at the Long Island (formerly Stony Brook) Museums to discuss ways to forge relations between it and the University. Chris, Kristen and I attended along with several teaching faculty from Music and other departments.

Hélène Volat: (Reference)

1. Circulation and SincSite

David and Nancy expressed interest in the possibility of having a reference librarian sit at their locations a few times a week. We will just need a space and a computer. Volunteers are welcome.

2. Weeding

Elaine reported on the progress (which has slowed due to her foot injury). However the career-business, psychology and sociology sections are being weeded.

3. Volunteers

Liz Geoghegan, Nancy Verderosa, Bushra Butt, Raquel Lynn and Karen D'Angelo have volunteered to work at the Information and Reference desks. Consensus is that they should sit with a librarian at the desk and learn from there. If time allows training will be done for both the reference and information desks. They are also encouraged to use the tutorial and attend various workshops organized for reference. They will be scheduled at the desks later in the month.

Audiovisual

Stony Manhattan needs videos/DVDs for classes. We will need to order additional copies of videos and DVDs for course reserve. We have also extended the deadline (14 days) for returning videos/DVDs from New York to our campus.

Viewing rooms

All television sets have been replaced with brand new ones which considerably improves the aspect of the viewing rooms. New furniture is next on our agenda.

David Weiner: (Circulation)

1. The Electronic Reserve Request Form was refined again and we also requested that the following be added:

Adding a Library as a Course Builder. If you want reserve staff to add library material to your course, you will need to give course builder privileges to the appropriate library. (See [Adding a Library as a Course Builder](#).)

Last semester, faculty were not properly adding a library as the Course Builder for their course or didn't know how to, so we're hoping that this will help for future requests. The same information is on the Reserve webpage.

2. On Friday, August 19, half of the new Circulation Counter/Desks were delivered and installed. The crew left late in the afternoon when it was discovered that they did not have an adequate supply of connectors delivered with the shipment to complete the job. The rest of the installation of the counter was completed on Wed., August 24. This was a major factor in delaying our transfer to the new area.

3. As of today, Wed. Aug. 31, we're still waiting for completion of all of the electrical, phone and network wiring to be completed at the new Circulation counter. There were a few problems with the shelving cabinets that were shipped with the desk pieces - subsequently the sales rep from KI was contacted and she will try to correct the problems.

4. It's been very difficult trying to work on Aleph 17 test scenarios and read the Circulation documentation with everything else that's happening in our department at the beginning of a semester, especially since I'm working on E-Reserves. I did re-write some test for billing and circulation, with the help of Jeanne and Ken.

Ken Doyle: (UUP Representative – No Report)

Charlie Bowman: (DoIT Client Support)

We cleared virus infections off of some Library machines and many throughout the University. This virus episode was unique for two reasons: short time between announcement of the vulnerability and the introduction of virus code (4 or 5 days), and the large number of variants of the virus taking advantage of the vulnerability (10-15 different variant names). This effort has taken up considerable technician time and has taken time away from our normal support activities. This lengthens response times. We apologize.

We have successfully used SMS to deliver software maintenance packages to PCs in Interlibrary Loan and Tech Services. In addition we have successfully deployed Aleph 17 to about 12 machines using SMS network installation procedures. This method will be expanded to all areas of the Library during the next months. This will keep machines up to date with operating systems patches which will provide a more secure environment.

Phil Doesschate: (DoIT Information Systems)

Aleph System Upgrade

The Aleph System upgrade to Version 17 is in process. A test version of the database has been released. Over thirty identified problems have been corrected.

Nancy Duffrin: (DoIT Instructional Computing)