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Subject Computer Corner

To: All Faculty and Staff

After exploring many options, FSA has decided that it will cease operations of Computer Corner on June 30, 2003. This decision was not an easy one to make since the store has been with the campus for many years and has provided good service to its users. Declining revenues and the softening of demand for computer purchases are the primary reasons for this decision. I would like to take this opportunity to thank Jim Mattern and his staff for their years of service to the campus. We will certainly miss the store and the staff that supported it.

While the campus cannot provide all of the services that Computer Corner provided, we are providing some viable alternatives for the campus. The following is a list of services with a plan for how they will be implemented:

#### Dell Computer purchases

Dell has agreed to set up a "Stony Brook" web site that will support on-line purchasing of Dell computers. The Division of Information Technology will work with Dell to establish "Computer Bundles" that may be purchased. The web site will be used to support the following purchasing methods:

Procurement card - Only authorized personnel will be able to directly purchase computers using the University Procurement Card.  
<http://www.stonybrook.edu/dellpcard>

State and RF Purchases - The requisition (paper req. for RF, e-req or paper req. for State) will be used for purchasing Dell Computers. The user should go to the web site listed below; configure their machine; then save the configuration as an e-quote. The requisition must include the e-quote number in the description of the system being purchased. <http://www.stonybrook.edu/dellstaterf>

Personal purchases - Dell will offer the same pricing afforded to the campus for people that wish to purchase a computer for personal use.  
<http://www.stonybrook.edu/dellpersonal>

Please note: The first time that you log into the Dell site, you will be required to register yourself and select a password.

#### Apple Computer Purchases

Apple computers may be purchased through the Stony Brook specific Apple Store page. The same options listed for Dell will be used for Apple purchases. The URL for the Apple store is pending the completion of work needed to establish the page.

#### Computer accessories

Seawolves Market will stock printer supplies, cables, and other sundries.

#### Warranty repairs

Dell Computers come with a 3 year on-site warranty. Dell can be contacted directly to dispatch a technician during the warranty period..

Institutional customer 1-800-234-1490  
Individual customer 1-800-624-9896

#### Apple Computers

Machines that were purchased with on-site service can be repaired by calling Apple directly. All other machines will have to be returned to the nearest Apple dealer for repair.

Printer repairs - Printers will have to be shipped to the nearest repair depot for service. The campus will explore the possibility of providing a "shuttle" service for repair of those items that need to be returned to depot for service.

Out of warranty repairs - Absolute Technology, (a.k.a Grumman) offers repair services for variety of printers, computers, and other peripherals. They may be contacted at 751-7189.

Microsoft Select program - Purchasing of the right to copy license for Microsoft software under the New York State Select program will be handled by The Division of Information Technology. To purchase a license, complete a material and services form and bring it to Client Support. Their staff will arrange for installation. Please call 2-9800 if you have questions.

Microsoft Office XP - The campus has a site license to use Microsoft Office XP and future releases for all University-owned machines. Please contact Client Support at 2-9800 for help in obtaining the software or for installation.

#### Other Educational Software

Seawolves Market will process orders for educational software. They have online purchasing agreements with ASAP and Ingram.

After June 1, 2003, the following individuals shall assist in placing computer orders and contact with computer hardware vendors:

Stony Brook Foundation	Joanne Joy	2-6046
Research Foundation	Teri Sentowski	2-6056
State	Joanne Del Bianco	2-4340

During the period June 1, 2003 to June 27, 2003 the Computer Corner staff will be working on closing out open business and inventory issues.

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