

## **SUNY Potsdam Faculty Senate: Meeting Minutes 9/18/2008**

The meeting was called to order in the 8<sup>th</sup> floor Raymond Dining Room at 4:07 pm by Jan Trybula, Chair pro-tem.

**1. Approval of the Agenda** One change was made to the agenda, moving the Report from the SGA forward to the fifth slot, after the University Faculty Senator. Otherwise the agenda was approved as sent to the faculty by email, published in the *Reporter* of 9/12/2008 and posted on the Faculty Senate web page [http://www.potsdam.edu/faculty\\_senate](http://www.potsdam.edu/faculty_senate)

**2. Approval of the Minutes** Minutes of the Faculty Senate meeting of 5/21/2008 were approved as sent to the faculty by email, published in the *Reporter* of 9/12/2008 and posted on the Faculty Senate web page [http://www.potsdam.edu/faculty\\_senate](http://www.potsdam.edu/faculty_senate)

**3. Report from the Faculty Senate Chair** – Jan Trybula, Vice-Chair

- Walt Conley, our Chair, is on sabbatical, therefore Jan will be serving as Chair pro-tempore for the semester. Jan introduced the Standing Committee chairs and conveners, and welcomed the new and continuing delegates and thanked them for their service.
- Walt sends his greetings, and reports that he is still attending all external responsibilities of the Senate Chair (such as College Council). He would also like to remind us of the Senate Plenary to be held on our campus in October, and encourages faculty attendance.
- The New Faculty Reception is on September 25, please encourage new and continuing faculty to attend to learn more about the Senate and our new colleagues.

**4. Report from the University Faculty Senator** – Joe Hildreth

- Jenica Rogers-Urbaneck read from an email from Joe Hildreth, who could not attend: “As of now Chancellor John Clark will not be attending our Senate Plenary in Potsdam on October 16, 17 and 18. University Provost Risa Palm will be attending. Since the meeting is in Potsdam, this would be a good time for Potsdam faculty to attend the UFS meeting. Friday is always an informative day and Saturday is when the official business of the Senate is conducted.” Provost Madden indicated that the Chancellor will, in fact, be in attendance.

**4a. Report from the SGA** – Matt Cotty, SGA President

- Executive Board is off to a good start, with a full slate of officers.
- SGA Picnic on September 2<sup>nd</sup> was a big success.
- Worked with Ruth Policella and her staff to organize a student leadership conference, hosting approximately 90 students. The Keynote speaker was Ray Agnew, a Potsdam alumnus, speaking on water purifiers as a method to help the lives and health of young children. SGA was able to donate \$238 that day, which went to help the lives of 15 children.
- SGA also hosted Student Welcome Day in conjunction with the Intramurals program, featuring a giant slip-and-slide and other team-building activities.
- Elections for student representatives have been held, with 21 student representatives on board.

- SGA is also now on Blackboard, in part in support of green initiatives. Blackboard will allow for less paper use, and has proven to be a great resource for the SGA.
- Currently working with FS Student Affairs Committee on Know Your Vote, and pleased to be involved.
- SGA is also proud to have been involved in extending library hours beginning after October break, and thanks the various people who contributed to making it work. This year, they hoped to work with the Mail Room to extend their hours, but have reached a compromise in which University Police will serve as a pick-up location for high-priority deliveries.
- SGA Executive Board is going to National Summit in Washington DC to learn from the conference and represent our campus, and Cotty represents SUNY Potsdam at the SUNY SGA meetings, this year hoping to focus on the budget crisis in New York and keep students' best interests in the forefront.

## 5. Action Items:

- Election of Nominating Committee members for 2008-2010 terms

Chris Lanz moves that given the absence of the Nominating Committee to present the slate of nominees to this meeting, that the election of the Nominating Committee be conducted by paper ballot before the next Senate meeting. Amy Swartele seconded. No discussion. Motion carried.

## 6. Standing Committee Reports

- Academic Policies, Standards and Advising (APSA) – Harold Ellingsen, Chair
  - Working on issues pertaining to Athletic Advisors and defining “college sponsored activities”
- Academic Programs and Curriculum (APCC) – Marianne Hebert, Convener
  - Two proposals in hand; Childhood Education proposal and deletion of minor in Business Administration.
- Admissions Committee – Susan Haller, Chair
  - Will begin meeting to look over undergraduate admission policies and special admissions to Bridges later in the semester; no other pending issues for Admissions Committee.
- Business Affairs Committee – Christopher Lanz, Chair
  - Normal business is underway, including reviews of proposed program revisions currently before APCC. Committee also has a new charge from the Resource Transparency Committee, a charge Lanz is well-familiar with, and the Committee will report back in due time.
- Goals and Planning Committee – Kathryn Jeror, Convener
  - Will be meeting to select a chair and begin the semester's work.
- Graduate Affairs Committee – Lisa Wilson, Chair
  - Current issue for meetings is to assess whether new Posthumous Degree Policy should also apply to graduate students.
- Student Affairs Committee – Alan Hersker, Chair
  - Currently sponsoring Know Your Vote forum with SGA and other student groups. The forum will feature students representing both McCain and Obama, and a faculty

member as a 3<sup>rd</sup> party candidate, to be held on October 8 to debate the issues and answer student questions.

#### **8. Report from the Provost – Margaret Madden**

- Provost Madden would like to discuss one particular Academic Affairs project for the year.
  - Though we are in the midst of a two-year goal cycle, this is an adjustment along the way in response to the President's Bicentennial Plan, which referenced an Academic Master Plan.
  - The campus is also compiling a Facilities Master Plan – the first in 15 years – and in conjunction with that, the Academic Master Plan makes sense, as a way to identify academic program needs and issues for consideration as the physical improvements plan and the Capital Campaign begin.
  - Provost Madden would like the Senate's help on this project, on a very aggressive timeframe that will result in a finished product by the end of this semester.
  - She will be meeting with Goals and Planning, but also hoping to gain input from a broad constituency.
  - An outline form draft will soon be available for comment via the website, a new blog, and, the Provost hopes, many face-to-face meetings encompassing as many standing committees as possible. The feedback process will have two tiers; feedback on the outline draft, and then after feedback is gained and integrated, feedback on a narrative draft. A final draft will then proceed to the President for his approval.
  - The next draft will be available within the next month, possibly sooner, going first to the Senate.
- Provost Madden then opened the floor to questions, both of Academic Affairs and also on behalf of the President. No questions were posed.

#### **9. New Business**

- TLTR – one of our two representatives to TLTR has left the college; Trybula solicited volunteers. Derek Habermas volunteered and was accepted as the new TLTR representative from the Faculty Senate.

The meeting adjourned at 4:40 pm.

Recorded and submitted by Jenica P. Rogers-Urbaneck, Faculty Senate Secretary.