



Maryanne Vigneaux/Lib  
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To Maryanne Vigneaux/Lib@SUNYSB  
cc  
bcc F.Jason Torre/Lib  
Subject Library Bulletin, March 14, 2002, Number 1257

### **NEWS FROM PERSONNEL:**

A memorandum was recently received from Ismael Rodriguez, Jr., Veteran Affairs Coordinator. As stated in his memo, Mr. Rodriguez requests "assistance in identifying Veterans at Stony Brook University. I am looking to get information out to all Veterans (students, staff and faculty) regarding any updates to benefits, programs and/or upcoming events. However, HRS does not have accurate information on their PeopleSoft system. Could you please make an announcement to your staff to come forward and identify themselves if they are Veterans of the US Armed Forces?"

Any Library staff who have served in the Armed Forces and would like to receive information on benefits, events or programs here at Stony Brook should contact Germaine. She will arrange for updated information to be submitted to Human Resources.

### **IMPORTANT TIME SHEET DETAILS:**

Student Payroll has informed me that Time Sheets will no longer be accepted if the student's supervisor has signed the student's name, or entered their initials or has put N/A or unavailable in the area indicated for the student's signature. If the student is not scheduled to work the day the time sheets are due, they need to sign the time sheet prior to the due date. The area indicated for the Student's signature can not be left blank either. Please keep this in mind for next payperiod. Thank you!

Also, for the 10,000th time - students need to use **INK**, not pencil when recording their time sheet hours and signature! Thank you! Thank you!



### **HABITAT FOR HUMANITY:**

[We did it!](#) [We surpassed our target of \\$1,000.00.](#) [We raised \\$1,008.00.](#)

There are still unclaimed items won at the Auction - hopefully you can remember back then. See Maryanne if you entered any of these raffles:

Peacock Wall Hanging  
Covered Casserole Vegetable Bowl  
Cheese Tray  
Cook Book/Recipe Holder  
Insulated Sports Seat

If you saved your ticket show it to me and the item is yours . . . . for any leftovers we will put all the names of those who entered into a new drawing - if this is OK.

**THANK YOU ONE AND ALL!  
WE SURE CAN GO FAR WHEN WE DO IT TOGETHER .**