



Maryanne Vigneaux/Lib  
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To Maryanne Vigneaux/Lib@SUNYSB  
cc  
bcc F.Jason Torre/Lib  
Subject Library Bulletin, January 31, 2002, Number 1244

**LET YOUR STUDENTS KNOW:**

**Re: 2002-2003 Federal Work-Study Awards (Peter Franzese, Senior Financial Aid Advisor - Office of Financial Aid and Student Employment)**

As a department that may have employed Federal Work-Study students in recent years, this is a reminder about financial aid application deadlines for the 2002-2003 academic year (Summer 2002, Fall 2002; Spring 2003). Students wishing to receive priority for a Federal Work-Study (FWS) award during the 2002-2003 award year must submit a completed FAFSA so that it is date stamped received, by the Federal Processor, no later than March 1, 2002. WE SUGGEST STUDENTS MAIL OUT THEIR APPLICATION OR APPLY ON THE WEB NO LATER THAN FEBRUARY 15, 2002 TO ENSURE THAT THE APPLICATION IS RECEIVED BY THE MARCH 1ST DEADLINE.

This can be done one of three ways:

- 1) If a 2002-2003 Renewal FAFSA (Free Application for Federal Student Aid) has been received complete, sign, and send it to the federal processor.
- 2) Complete and electronically sign the FAFSA on the Web application at:

[www.fafsa.ed.gov](http://www.fafsa.ed.gov)

If a Personal Identification Number (PIN) from the federal processor has already been received, use this, to electronically sign the FAFSA on the Web. If a PIN has not been received or the student is unsure if he/she already has a PIN, please go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and select Register for PIN to receive one. For a dependent student; parent(s) may also sign the FAFSA electronically with their own PIN. To do this, they will also need to request one using the PIN Site. A parent can not sign an application using a student's PIN. It will take approximately 7-10 days after requesting a PIN for it to be received in the mail. Once a PIN has been received, go back to [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and simply click on "Filling out a FAFSA" to begin.

- 3) If a Renewal FAFSA has not been received or the student chooses not to apply electronically, complete, sign and send a new FAFSA. These forms are available in the Office of Financial Aid & Student Employment RIGHT NOW.

In addition, students wishing to be considered for a FWS award for the Summer of 2002 (beginning July 1, 2002) must also submit a 2002 Summer FWS Request Form to the Office of Financial Aid & Student Employment. Applications received after April 1st will be considered on a funds available basis. The 2002 Summer FWS Request Form will be available in the Financial Aid Office in early February. You will also be able to visit our web site, in early February, at [www.sunysb.edu/finaid](http://www.sunysb.edu/finaid) to access this form. Simply click on "Summer Financial Aid", read through the Summer Financial Aid Application Instructions section and select the Summer Federal Work-Study Request Form.