BlackBoard: The Basics and Beyond

**Instructor:** Andrea Witteman, Senior Training Associate, Binghamton University's Technology Training Center  
**Format:** Face-to-Face / Hands-On  
**Duration:** 1 Day  
**Prerequisite Knowledge:** No experience needed

**DESCRIPTION:**

This "hands-on" workshop will guide attendees through the process of creating an on-line class or on-line class components using Blackboard 5.5, and making use of its tools to create quizzes, facilitate collaborative and multimedia activities, and create grade reports and statistics.

**COURSE OUTLINE**

9:00 a.m. - Noon

I. Overview

Learn about Blackboard 5, a course management system that allows instructors to place their entire course or any of its components on-line. This workshop will provide an overview of Blackboard 5 and introduce participants to the capabilities of this program.

II. Building Course Content

This "hands-on" workshop guides you through the steps in adding content to your course.

III. Assessments & Question Pools

Blackboard offers instructors the ability to create online assessments. In this "hands-on" workshop participants will learn how to create tests and surveys, as well as how to create and manage question pools.

Noon: Lunch - Will be provided

1:00 p.m. - 4:00p.m.

IV. Collaborative Tools & Multimedia

During this "hands-on" workshop participants will learn how to use Blackboard's Virtual Classroom, Discussion Board, Group Pages, e-mail, and file exchange.

V. On-line Grade book and Course Statistics

Learn how to create and modify an online grade book, make grades available to students, and generate reports on course usage.
4:00 p.m. - End

Last Offered: August 2002

Created: October 2007