REQUEST TO INITIATE FACULTY RECRUITMENT
(INFORMATION FOR FACULTY POSTING)

1. RANK: ________________________________

   DEPARTMENT: ___________________________ DIVISION: ___________________________

3. SALARY: * ________________________________

4. QUALIFICATIONS:
   Required: ________________________________
   ________________________________
   ________________________________
   ________________________________
   Preferred: ________________________________
   ________________________________
   ________________________________
   ________________________________
   SPECIAL FIELD (if appropriate): ________________________________

5. RESPONSIBILITIES & REQUIREMENTS: ________________________________
   ________________________________
   ________________________________
   ________________________________

6. SPECIAL NOTES:
   Tenure Track: ☐ Yes ☐ No
   Anticipated Start Date: ________________________________

7. APPLICATIONS SHOULD BE SENT TO: ________________________________
   ________________________________
   ________________________________
   ________________________________

8. CLOSING DATE FOR APPLICATIONS: ________________________________
   DATE: ____________ DEPARTMENT CHAIR: ________________________________
   DATE: ____________ DEAN/PROVOST: ________________________________
   (if applicable)
   DATE: ____________ AREA EEO COMMITTEE: ________________________________

* Either a range or the statement “DEPENDENT ON QUALIFICATIONS” will be acceptable.